

City of Alcester
Regular Meeting Minutes
Tuesday April 2nd, 2024 6:00 p.m.

Mayor Driesen called the meeting to order at 6:00 PM

Council members present: Darla Reppe, Kerry Hedden, Brian Johnson, Julia Sundstrom, and Kendra Hatle arrived at 6:10pm

Others present: Finance Officer David Hodgson, Deputy Finance Officer Kris Hedden, Trudy Hedden, Lisa Hodgson, Tom VanRooyen, Attorney Austin Felts arrived at 6:04pm.

The Pledge of Allegiance was recited.

J Sundstrom moved and D Reppe seconded to approve the agenda as presented. Motion Carried. Unanimous.

K Hedden moved and D Reppe seconded to approve minutes from Special Meeting of Tuesday March 26th, 2024. Motion carried. Unanimous.

For public input Tom Vanrooyen asked the council if there was a special committee for the City Park. D Reppe explained the council members on that committee. Mayor Driesen explained about the volunteers that have started work on updating the park and that the next meeting would be April 25th at 6:00pm at the city office. No other public input provided.

D Reppe moved and B Johnson seconded approving the second reading of Ordinance 2024-02 Mailbox Reimbursement. Motion carried. Unanimous

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE CITY OF ALCESTER, SD, PROVIDING FOR REIMBURSEMENT OF BROKEN MAILBOXES CAUSED BY CITY VEHICLES DURING SNOW REMOVAL OPERATIONS

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ALCESTER, SD:

That Chapter 6.0304 be added to read as follows:

6.0304 Mailbox Reimbursement. In the event that a City vehicle causes damage to a residential mailbox during the course of snow removal activities, the City shall reimburse the affected property owner the sum of twenty-five dollars (\$25.00) to cover the cost of a replacement mailbox. Reimbursement will not occur if it is deemed that the snow moved with a City vehicle results in the damage. Reimbursement will only occur once a year.

The property owner must report the incident to the City Finance Officer within forty-eight (48) hours of the occurrence.

The report should include the following information:

- a. Date and time of the incident.
- b. Location of the damaged mailbox.
- c. Description of the City vehicle involved (if known).
- d. Any available photographic evidence.

Upon receipt of the report, the City shall initiate an investigation into the incident to determine the veracity of the claim.

The investigation may include interviews with City employees involved, examination of the damaged property, and any other relevant information.

Following the completion of the investigation, the City Finance Officer shall present the findings to the City Council for approval of the reimbursement.

The City Council shall review the evidence and, if satisfied, approve the reimbursement of twenty-five dollars (\$25.00) to the affected property owner.

J Sundstrom moved and D Reppe seconded a motion to approve the second reading of Ordinance 2024-03 Updating Property Maintenance Code to Recent Version. Motion Carried. Unanimous

AN ORDINANCE OF THE CITY OF ALCESTER, SD, UPDATING THE PROPERTY MAINTENANCE CODE TO THE RECENT VERSION

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ALCESTER, SD:

1. That Chapter 9.02 be amended to read as follows:

9.0201 Adopted. The International Property Maintenance Code, 2021 edition, published by the International Code Council, as amended, is hereby adopted as the Property Maintenance Code to provide standards to safeguard life or limb, health, property, and public welfare by regulating, governing, and controlling the use, occupancy, conditions, and maintenance of all property, buildings, and structures within this jurisdiction and to provide for a just, equitable, and practicable method whereby buildings or structures, which from any cause endanger the life, limb, morals, property, safety, or welfare of the general public or their occupants, may be repaired, vacated, or demolished. The minimum requirements and standards of the 2021 International Property Maintenance Code will become effective on May 10, 2024 unless the referendum shall be invoked.

Notice is hereby given that a printed copy as amended is on file with the Alcester Finance Officer and available for public review during regular business hours at the Alcester City Hall. (500 Dakota Street)

9.0202 Amendments, additions, and deletions to the 2021 International Property Maintenance Code. The following sections and subsections of the property maintenance code adopted in this article shall be amended, added, or deleted as follows. All other sections or subsections of the 2021 International Property Maintenance Code shall remain the same.

Mayor Driesen then read resolution 2024-04 U.S. Department of Transportation Safe Streets and roads for All Grant Application. D Reppe moved and B Johnson seconded adopt the resolution as read. Motion carried. Unanimous.

U.S. Department of Transportation Safe Streets and Roads for All Grant Application

WHEREAS, the U.S Department of Transportation operates the Safe Streets and Roads for All grant program, and

WHEREAS, the Safe Streets and Roads for All grant program allows for a regional Safety Action Plan managed by eligible agencies, and

WHEREAS, the City of Alcester desires assistance from the U.S. Department of Transportation Safe Streets and Roads for All Planning and Demonstration grant program for the purpose of developing a Safety Action Plan, and

WHEREAS, the South Eastern Council of Governments is an eligible planning agency that serves Clay, Lincoln, McCook, Minnehaha, Turner, and Union counties in southeastern South Dakota.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Alcester City Council hereby commits to the support of the creation of a regional Safety Action Plan managed by the South Eastern Council of Governments, and
2. The City of Alcester commits to providing \$2,500 in local cash match for the project in addition to 10.5 hours of in-kind or cash match and provide such additional information as may be required.

Council then moved on to item 10 due to time. Discussion was held on new water meter project proposal from Metering Technology Solutions. D Reppe moved and K Hedden seconded to approve the new proposal as presented. Motion carried. Unanimous.

Discussion was then held on new code enforcement proposal from Code Enforcement Specialists, LLC. D Reppe moved and J Sundstrom seconded to approve the proposed contract. Motion carried. Unanimous.

Attorney Felts and D Reppe discussed the FCS Easement agreement presented to the council. K Hatle moved and B Johnson seconded to approve the ingress-egress easement in tract 4, railway addition, an addition in the northeast ¼ of section 28, Township 95N, Range 49W, of the 5th PM, City of Alcester as written in a form and manner acceptable to the city attorney. Motion carried. Unanimous.

The city logo was discussed with the options submitted by the public and the four presented by J Sundstrom. Suggestions were made to a logo presented by the public to make some small changes. J Sundstrom will make these changes and present them to the council at next meeting. No action taken.

City office location was discussed next. Mayor Driesen mentions to council he has been getting push back from the public about the topic. Finance Officer Hodgson mentioned to council that water tower repairs will be presented to the council so they can take that into consideration with their decision about moving the offices and putting money into a new location. Further discussion held and the general consensus at this time is to remain at current location until water tower and other financial factors can be considered more in depth.

D Reppe next gave an update from the Fair Board meeting she attended. She spoke about the date of the fair and what events will be held. Also discussed was some maintenance to the grounds that is being done to include many new trees to be planted and also including the water lines and some street repairs that need to be addressed.

At 6:31pm Mayor Driesen opened the two bids received for the chip sealing project. First bid was from The Road Guys Construction for \$1.99/sqyd. Second bid was from TopKote Inc. for \$2.73/sqyd. K Hatle moved and B Johnson seconded to approve the bid from The Road Guys Construction. Motion carried. Unanimous.

D Reppe next gave an update from the Golf Course committee meeting she attended. The committee plans to install a box outside the back side of the clubhouse for early morning golfers to pay greens fees. Also discussed was the issue with the bathrooms on the North side of the course needing repairs as well as hoping to add a porta potty somewhere on the course. After more discussion further information is needed. No action taken.

D Reppe moved and K Hatle seconded to approve hiring Noah Schroeder as WSI/Pool Co-Manager at \$14.00/hour for summer 2024. Motion carried. Unanimous.

Finance office updates were discussed to include Mayor Driesen asked B Johnson if he would be interested in returning to council after his term expires. B Johnson nodded in the affirm that he is considering it. D Reppe next

mentioned that the Friday events at the event center have been a great success. B Johnson then moved and K Hedden seconded to approve the March 2024 warrants. Motion carried. Unanimous.

March warrants: Performance Foods \$2,326.55, SD Dept of Revenue \$1,763.21, AAA Construction \$2,500.00, Kapco \$242.55, Sysco Foods \$10,464.97, Chesterman \$611.15, Conkling Distr. \$1573.95, Dakota Beverage \$955.15, Ingram Library Services \$939.08, Bomgaar's \$574.09, Appeara \$553.13, Banner Engineering \$12,670.16, Axel Ericson Electric \$1,693.90, SD Retirement \$3,717.44, Mid-American Energy \$3,758.41, Sunlife Financial \$72.89, New Century Press \$216.16, Muller Auto \$311.39, Kris Hedden reimbursement \$26.54, Ecolab \$291.68, Dakota Supply Group \$1,852.27, Appraisal Solutions Inc. \$2,950.00, USA Blue Book \$143.31, Industrial Process Technology \$221,073.54, Premier Bank \$570.00, IRS Payroll taxes \$7,673.48, Wellmark BCBS \$2,154.69, Truesdell Oil \$938.50, Fast Signs \$24337.50, Dan's Drain & Duct Cleaning \$109.41, Chris Larson \$120.00, Waterman Backhoe \$367.35, Midwest Turf & Irrigation \$22.48, SportsTurf Irrigation \$3,974.00, Olson's Ace Hardware \$177.08, Riteway Business Forms \$144.94, Lorrie Reeves \$200.00, Budget Blinds \$1,120.40, Square Inc. \$191.16, Total Stop Food Store \$195.24, C&R Supply \$1,047.02, One Office Solution \$63.24, South Lincoln Rural Water \$5,935.80, Mid-American Research \$1,118.08, Southeastern Electric \$1,584.27, Sweeny Controls \$3,428.60, Butler Machinery \$5,677.70, 5 Star Communications \$40.00, Iowa Information Inc. \$304.13, Alcester Quickstop \$81.34, Your Daily Dose \$7.45, L.P. Gill Landfill \$1,886.55, Rent-All Inc. \$600.19, Alliance Communications \$631.00, Republic National Distr. \$179.03, Pete's Produce \$208.97, Loren Fischer Disposal \$160.34, Vickie & Pete Larson \$121.93, Bill Lind \$128.22, Visa \$2,083.81, Alcester Industrial Park \$1,000.00, SF Women Magazine \$525.00, G&R Controls \$1,972.71, L.G. Everist \$253.08, One More Bar \$3,009.46, City Payroll \$28,965.53

D Reppe moved and K Hatle seconded to enter into Executive Session pursuant to SDCL 1-25-2(3). Motion carried. Unanimous. Mayor Driesen declared council in Executive Session at 7:03pm.

Mayor Driesen declare council out of Executive Session at 7:21pm. Being no further business D Reppe moved and B Johnson seconded to adjourn council. Motion carried. Unanimous. Mayor Driesen declare council adjourned at 7:22pm.

CITY OF ALCESTER, SOUTH DAKOTA

Lukas Driesen
Mayor

ATTEST:

David Hodgson, Finance Officer