

City of Alcester  
Regular Meeting Minutes  
July 2nd, 2024

Council President Reppe called the meeting to order at 6:00 PM.

Council members present: Kerry Hedden, Darla Reppe, Julia Sundstrom, Kendra Hatle, and Brian Johnson.

Others Present: Finance Officer David Hodgson, Deputy Finance Officer Kris Hedden, and Jaimey Schemp

The Pledge of Allegiance was recited.

K Hatle moved and J Sundstrom seconded to approve the agenda as presented. Motion carried. Unanimous.

No candidates presented themselves for the open Ward I Alderman seat or for Mayor at this time.

B Johnson moved and K Hedden seconded to approve the regular meeting minutes of Tuesday June 18th, 2024. Motion carried. Unanimous.

For public input Darla mentions that she was informed about the park women's bathroom being out of order and the park shelter needing cleaned but after conversing with city staff was informed that the city janitor had been unable to work recently due to the flooding in Hawarden. No other public input at this time.

No legal updates at this time.

For the premier bank drive-up request brought to the city at last meeting attorney A Felts was able to research the process. A petition to the city to vacate the portion of the right of way was given to the council. At this time no action can be taken, the petition will be published and a public hearing was scheduled to be held on Tuesday August 6th at the council meeting.

For the Public Utilities Technician position, discussion was held and the item was tabled until the next council meeting. No action taken at this time.

K Hatle then moved and J Sundstrom seconded to approve the 2nd reading of Ordinance 2024-07 Amending Chapter 8.01 General Provisions. Motion carried. Unanimous

ORDINANCE NO. 2024-07

AN ORDINANCE OF THE CITY OF ALCESTER, SD, AMENDING THE REVISED MUNICIPAL ORDINANCES CITY OF ALCESTER, SOUTH DAKOTA BY AMENDING CHAPTER 8.01 GENERAL PROVISIONS— 2014 REVISED ALCESTER MUNICIPAL ORDINANCES OF THE CITY OF ALCESTER, SOUTH DAKOTA.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ALCESTER, SD:

1. That Chapter 8.0104 be amended to read as follows:

8.0104 Consumer's Bills. All utility bills rendered are net, due and payable on receipt and delinquent if not paid by the twentieth day of the month. If bills are not paid by the due date, a ten dollar (\$10.00) additional charge shall be assessed. Provided, however, when a due date falls on a weekend or holiday, bills will not be delinquent until the close of business the next following work day. Bill payments mailed to the City must be received by the City on the first business day after the due date. Postmarks shall not be considered and mailed bills received after first business day after due date will be considered delinquent.

2. That Chapter 8.0105 be amended to read as follows:

8.0105 Unpaid Bills. If a bill for utility services is not paid in full as provided in 8.0104, the customer shall be given notice by mail or by personal service to such owner, occupant or person, or by posting on the property that service shall be terminated on the 1st business day of the following month. Unless the customer shall:

A. Pay the amount in full;

B. Pay the undisputed portion of the account and file a written appeal with the City Finance Officer

of the disputed portion. Service will be continued until such appeal is heard by the City Council.

Failure by any person to actually receive any document sent to him by certified mail or to sign and return any receipt card acknowledging receipt by certified mail shall not invalidate service made upon such person by certified mail. Such notice is deemed completed at the time it is mailed, hand delivered or posted, and any period to reply or abate begins to run from the date of mailing, personal service or posting. Mailed or posted notice shall be the only communication of unpaid bill prior to termination of service.

3. That Chapter 8.0109 be amended to read as follows:

8.0109 Owner, Lessee Liable. The owner of a leased property shall provide the City with a means of communication, either telephone or email and will be notified upon delinquency of a tenant in accordance with provision 8.0104. The owner of leased property, which is serviced by municipal utilities from the City, shall, as well as the lessee or occupant of the property, be liable to the City for the utility bills, which may be recovered in an action against such owner, lessee or occupant or against any or all of them, jointly or severally. The provisions contained in 8.0104 shall equally apply to the owner of the property as they do to the consumer/lessee or occupant. Failure of Lessee to adhere to provision 8.0104 will result in the deposit on file for the address being applied in the amount equal to unpaid bill. In the event an unpaid bill is greater than amount of deposit, the provisions in 8.0105 shall be used. If services terminated for failure to pay, a new full deposit shall be required as well as reconnect fee and payment in full of any delinquent amount prior to reconnection of services by the lessee.

Dated this 2nd day of July, 2024.

CITY OF ALCESTER, SOUTH DAKOTA

\s\  
Darla Reppe  
Council President

ATTEST:

\s\  
David Hodgson  
Finance Officer

(SEAL)

Ordinance 2024-08 Ordinance Amending Ordinance 5.02 Animals to provide for the keeping of chickens was brought forward and explained to the council by Finance Officer Hodgson. B Johnson moved and K Hedden seconded to approve the first reading. Motion carried. K Hedde, D Reppe, J Sundstrom, and B Johnson voting aye and K Hatle voting nay.

For the city pool update Finance Officer Hodgson relayed he has spoken with the contractor and that work should be resuming this week. Contractor has been assisting with flood cleanup efforts in Canton and unavailable due to this. Per the contractor he is looking at a completion date of July 19th pending further weather delays. Finance Officer Hodgson then relays to council regarding Beresford offer to Alcester resident to purchase a punch card for the pool there as well as the Beresford council approving to hire some of our lifeguards to fill the needs they have. Then an amendment to the 2024 Resolution of Fees was brought forward. After discussion K Hatle moved and J Sundstrom seconded to amend the 2024 Resolution of Fees to reduce the annual pool pass fees for a family to \$42.00 and for an individual to \$20.00. Motion carried. Unanimous.

D Reppe then brought forward emergency funds for the assistance of flood disaster relief efforts in Iowa. After discussion K Hatle moved and K Hedden seconded to approve \$1,421.90 in emergency funds to cover the costs of the relief efforts. Motion carried. Unanimous.

For the WasteWater Treatment Plant change order #9 was brought to the council. This change order is a decrease in cost associated with repairs that were anticipated but not needed reducing costs of \$8,356.70. J Sundstrom moved and B Johnson seconded to approve change order # 9. Motion carried. Unanimous. K Hatle then moved and J Sundstrom seconded to approve pay application #14 to Industrial Process Technology in the amount of \$604,742.34 for work done through June 20th, 2024. Motion carried. Unanimous. B Johnson then moved and K Hatle seconded to approve payment to Banner Associates for invoice #42772 in the amount of \$20,832.04 for work done through June 22nd, 2024. Motion carried. Unanimous.

For Sewer Collection System Improvements Phase I K Hatle moved and B Johnson seconded to approve payment to Banner Associates invoice #42771 in the amount of \$4,453.80 for work done through June 22nd, 2024. Motion carried Unanimous. J

Sundstrom then moved and K Hatle seconded to approve advertisement of Bid for Cleaning and Televising of the Sanitary Sewer Collection System. Motion Carried. Unanimous.

Finance Officer Hodgson then asked the council for their approval to close Anderson Street from Lincoln Dr to just East of 504 Anderson on Friday July 5th from 3pm until 11pm for their annual fireworks celebration. J Sundstrom moved and B Johnson seconded to approve the road closure as requested. Motion carried. Unanimous.

K Hatle moved and D Reppe seconded to approve the June Warrants. Motion carried. Unanimous

June Warrants: 5 Star Communications \$120.00, Alcester Fire Dept \$2,800.00, Alcester Industrial Park \$1,000.00, Alcester Quickstop \$280.72, Alliance Communications \$664.00, Alpha Motorsports, LLC. \$810.00, American Engineering Testing \$3,511.00, Appeara \$646.55, Badger Meter, Inc \$102.00, Ban-Koe Companies \$625.00, Banner Engineering \$23,872.36, Banyon Data Systems \$2,896.75, Barry Deem \$313.24, Beelner Service \$890.00, Bluestone Landscape Co. \$1,054.80, Bomgaard's \$1,252.16, Brett Doering \$285.00, C & R Supply \$57.40, Cash-Wa Distributing \$154.85, Chesterman Co. \$1,095.25, Core & Main \$3,222.07, D&D Door \$168.30, Dakota Beverage \$2,062.50, Dan VandenHoek \$75.00, Dee Cole \$315.00, Demco \$253.22, Dept of Revenue \$4,755.89, DustTex \$226.80, EcoLab \$200.00, ELO \$10,697.04, Fast Signs \$30.00, George Talbot \$2,956.52, Industrial Process Technology \$452,298.38, Ingram Library Services \$1,007.26, INTEK \$223.50, IRS \$10,584.14, John Conkling Distributing \$3,658.23, Johnson Brothers \$644.47, Justice Fire & Safety \$311.17, L.P. Gill Landfill \$2,394.53, Lawler Fixture Co. \$358.65, Loren Fischer Disposal \$2,358.23, Lukas Driesen \$2,182.56, Metering Technology Solutions \$34,245.00, Mid-American Energy \$2,700.92, Mid-American Research \$290.39, Muller Auto Parts \$399.15, New Century Press \$754.32, Norman Engineering \$2,500.00, Opperman Inc. \$3,539.63, Paige German, \$261.63, Performance Foods \$3,425.88, Pete's Produce \$626.02, Post Office \$154.00, Premier Bank \$51.86, Republic National \$242.45, RITEWAY Business Forms \$379.36, Schoeneman's \$12.97, SD Retirement \$3,849.66, SD Unemployment \$72.12, Shegrud Backhoe Services LLC \$3,060.00, SiteOne Landscape Supply \$1,599.33, South Lincoln Rural Water \$7,655.70, Southeastern Electric \$2,315.87, Square Inc \$191.16, Sun Life Financial \$68.86, Sysco \$8,269.64, Total Stop Food Store \$579.11, Truesdell Oil Company \$1,975.29, Uline \$1,870.00, USA Blue Book \$124.86, Visa \$1,513.56, Waterman Backhoe \$4,692.81, Wellmark \$3,933.02, Payroll: Auditorium \$246.01, Cemetery \$708.37, Finance Office \$3,430.49, Golf Course \$18,680.62, Library \$2,184.62, Park \$642.66, Sewer \$7507.48, Solid Waste \$805.30, Streets \$3,914.69, Water \$1,976.57

For reminders, the city office will be closed on Thursday July 4th and Friday July 5th in observance of Independence Day. Finance Officer Hodgson also reminds council and citizens about the Lead-free SD water customer survey's that were mailed out earlier this year. These surveys must be returned to the city office no later that August 1st, 2024 in order to compile and submit the required data to the state. If anyone has questions regarding the survey they can stop in the city office or check the state website at [survey.sdwaterpipes.com](http://survey.sdwaterpipes.com).

D Reppe then moved and J Sundstrom seconded to enter into Executive Session pursuant to SDCL 1-25-2(1). Motion carried. Unanimous. D Reppe declared the council in Executive Session at 6:53pm.

D Reppe declared council out of Executive Session at 7:04pm. Being no further business J Sundstrom moved and B Johnson seconded to adjourn city council. Motion carried. Unanimous. D Reppe declared council adjourned at 7:05pm.

Tuesday, July 2nd CITY OF ALCESTER, SOUTH DAKOTA

\_\_\_\_\_/s/\_\_\_\_\_  
Darla Reppe, Council President

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_  
David Hodgson, Finance Officer