City of Alcester
Unapproved Regular Meeting Minutes
September 8th, 2025

Mayor Lisa Hodgson opened Council at 6:00 PM.

Council members present: Kendra Hatle, Nick Wieseler, Kerry Hedden, Kirsten Tschida, Brian Johnson, and Marvie Swanson

Others Present: Finance Officer David Hodgson, Deputy Finance Officer Kris Hedden, Nola Chance, Tim Chance, Paul Kraft – Banner Associates, Chief Deputy Jeff Christie, Keith Wissink

The Pledge of Allegiance was recited

M Swanson moved and B Johnson seconded to approve the agenda. Motion carried. Unanimous.

K Hedden moved and M Swanson seconded to approve the meeting minutes from August 4th, 2025. Motion carried. Unanimous.

For public input Mayor Hodgson read a letter from the Office of the Governor awarding the Herb Anderson Memorial Park Revitalization a grant through the Recreational Trails Program in the amount of $110,600.40. No other public input provided at this time.

For Legal updates Chief Deputy Christie explained to council that there are several ordinances the city has that currently do not have fines attached to them for violations. He encouraged council to work with the city attorney to determine appropriate fines for violation. No other legal updates provided at this time.

For Resolution 2025-12 discussion was had explaining this would authorize and application to USDA Rural Development for the purposes of installing underground utilities within the proposed new residential development East of the golf course. After discussion K Hatle moved and B Johnson seconded to adopt the resolution. Motion carried. Unanimous.

RESOLUTION 2025-12

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AUTHORIZED REPRESENTATIVES TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Alcester (the "City") has determined it is necessary to proceed with the construction of the Alcester Residential Development Project (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the U.S Department of Agriculture – (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance to the Board for the Project.

2. The Mayor and Council President are hereby authorized to execute the Application and submit it to the Board, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Mayor and Council President are hereby designated as authorized representatives of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Alcester, South Dakota, this 8th day of September, 2025.

APPROVED:

(Seal) *________/s/_______*
Lisa Hodgson, Mayor
City of Alcester

Attest: __________/s/___________
David Hodgson, Finance Officer

K Hatle then moved and K Hedden seconded to adjourn as City Council and reconvene as Planning and Zoning Commission. Morion carried. Unanimous. Planning and Zoning Commission convened at 6:19pm. Keith Wissink was asked to present his request for variance for his home at 516 Anderson St. Keith walked the commission through his plan to add a third stall onto his garage to the east of the existing structure. This addition would put the edge of the building within a foot of the property line on the North of the structure and nearly on the line on the South side of the structure. He has spoken to the owner of the property to the East and been given the go ahead from him. Commission asked several questions and these were addressed. K Hedden moved and B Johnson seconded a recommendation to approve the variance request. Motion carried. Unanimous. K Hatle moved and M Swanson seconded to adjourn as Planning and Zoning and reconvene as City Council. Motion carried. Unanimous. Council reconvened at 6:25pm. K Tschida moved and N Wieseler seconded to approve the variance request. Motion carried. Unanimous.

For Banner Monthly Engineering Report, Paul Kraft present updates to ongoing projects, Sanitary Sewer Improvements, 4th Street Watermain Improvements, and Water Tower Improvements. Further discussion was held about the watermain project. First, regarding Park Ave reconstruction and the road being off center as well as trees located in the right of way. After much discussion council asks that the road location remain where it is and for every effort be made by the construction company awarded the project to protect the trees during construction. The stretch of road between Circle Dr. and Highway 11 narrows to 21'. After discussion, council asks that this be widened to match the stretch of 4th street between Park Ave and Circle Dr. Further discussion along 4th street was had with no further changes to be made to the roadway. K Hatle then moved and B Johnson seconded to approve paying Banner invoice #46147 in the amount of $6,81.00 for work completed on Sewer Collection System Improvement through August 23rd, 2025. Motion carried. Unanimous. K Hatle moved and B Johnson seconded to approve paying Banner invoice #46146 in the amount of $15,060.00 for work completed on 4th St Watermain Improvements through August 23rd, 2025. Motion carried. Unanimous.

Mayor Hodgson the presented the initial draft contract for water purchase from South Lincoln Rural Water. Discussion was held regarding the details of the contract and the proposed reconnect fee of $475,000.00 with 50% being due up front at time the contact goes into effect and the remaining 50% paid over the life of the 20 year through a $0.50 increase to the then current rate charge. New contract would take effect on 1/1/2028. Further review of the draft contract by the city attorney are ongoing and updates will be provided at a later date. Finance Officer Hodgson recommend council to have a phone conference with bond advisor to further discuss options regarding funding the reconnect fee through a revenue bond.

Finance officer Hodgson presented the 2026 budget regarding projected revenue and expense requests from department heads. Further discussion was held regarding city employee insurance coverage changes requested in the budget, after this discussion other options were asked to be investigated through SDPAA health pool and represented to council at the next meeting. No action taken at this time. K Hatle then moved and N Wieseler seconded to approve the August warrants. Motion carried. Unanimous. Finance officer Hodgson then presented the year-to-date financial report to council.

An update was presented to council regarding insurance claims made due to damage at the clubhouse due to the wind storm. Awaiting final engineer report form SDPAA regarding damaged siding on golf course cart shed. Will update again once final report received.

For Clubhouse Grille & Morningside Event Center, finance officer Hodgson brings forward that City Auditor has stated that the construction account, Community Center Fund, needs to be closed as construction project is completed. Prior to this department heads have asked of several things for the building/grounds. Proposal for parking lot to be seal coated similar to downtown presented. K Hatle moved and N Wieseler seconded to approve proposal from SealPros as presented in the amount of $14,249.66. Motion carried. Unanimous. B Johnson moved and K Hatle seconded to approve Budget Blinds proposal for blinds in the event center in the amount $6,104.40. Motion carried. Unanimous. K Hedden moved and M Swanson seconded to approve proposal form TM USA for window tint in the bar area, 2 doors in event center, and door leading to West patio in the amount of $3,175.00. Motion carried. Unanimous. B Johnson moved and K Hedden seconded to approve purchase of $1,500.00 of wedding tradeshow handout merchandise. Motion carried. Unanimous. K Hatle moved and B Johnson seconded to approve closing Community Center Fund and transferring remaining funds into the General Fund. K Hatle then moved and N Wieseler seconded to enter into Executive Session pursuant to SDCL 1-25-2(1) Personnel. Motion carried. Unanimous. Council declared in Executive Session at 8:01pm. Council was declared out of Executive Session at 9:48pm. K Hatle moved and M Swanson seconded to approve hiring Declan Allen as part time bartender at $12.01 per hour effective immediately. Motion carried. Unanimous. K Hatle moved and B Johnson seconded to approve hiring Nicci Vermeersch as part time server at $8.68 per hour effective immediately. Motion carried. Unanimous.

Council was then presented with the monthly property maintenance code enforcement update. No questions at this time.

K Hatle then moved and N Wieseler seconded to approve donating $100.00 to the 2nd Annual Royal Ball. Motion carried. Unanimous.

For reminders from the Mayor: next city council meeting scheduled 10/6/25 at 6pm, fall clean up 9/12 through 9/29 with dumpsters located at the city rubble site, all school reunion 10/17-10/18, special farmers market at the city office 10/18, annual open forum night to be held at Morningside Event Center on Monday 11/3 at 6:30pm, and community night out to be held on Tuesday September 16th from 5-7pm at Herb Anderson Memorial Park in conjunction with the Alcester Farmers Market.

K Tschida moved and M Swanson seconded to adjourn City Council Meeting. Motion carried. Unanimous. Council was declared adjourned at 9:56pm.

CITY OF ALCESTER, SOUTH DAKOTA
_________/s/_______
Lisa Hodgson, Mayor

ATTEST:
__________/s/__________
David Hodgson, Finance Officer