

City of Alcester
Regular Meeting Minutes
Monday May 6th, 2024 6:00 p.m.

Council President Reppe called the meeting to order at 6:05 PM

Council Members present: Darla Reppe, Kendra Hatle, Kerry Hedden, Julia Sundstrom

Others Present: Finance Officer David Hodgson, Attorney Austin Felts, Deputy Finance Officer Kris Hedden, Luka Driesen, Michael Leuthold, Tom VanRooyen, Jared Driesen.

The Pledge of Allegiance was recited

K Hatle moved and K Hedden seconded to approve the agenda as presented. Motion carried. Unanimous

D Reppe administered the Oath of Office to K Hatle for a (3) year term to Ward III Alderwoman, K Hedden for a (3) year term to Ward II Alderman, and Julia Sundstrom for a (3) year term to Ward I Alderwoman. D Hodgson then administered the Oath of Office to D Reppe for a (1) year term to Ward II Alderwoman. Ward I vacancy, Ward II vacancy, and Mayor vacancy are open for appointment.

No candidates presented themselves for alderman or mayor vacancies at this time.

K Hatle nominated D Reppe as Council President seconded by J Sundstrom. Motion carried. K Hedden, K Hatle, and J Sundstrom voting aye and D Reppe abstained. D Reppe then nominated K Hatle for Council Vice President seconded by J Sundstrom. Motion carried. K Hedden, D Reppe, and J Sundstrom voting aye and K Hatle abstained.

K Hatle moved and K Hedden seconded to approve regular meeting minutes of Tuesday, April 16th, 2024. Motion carried. Unanimous.

D Reppe gave public input on complaints she has had from citizens concerning feral cats running at large in the city. Would like the council and attorneys to come up with either an ordinance or other solution to deal with the increasing number of them around town. She also provided updates for the county fair coming up in August and the events planned. No other public input offered.

Legal Updates – A Felts provided he has spoken with the new code enforcer regarding the recent nuisance letters that were sent. Council will be provided with monthly updates and need for abatement of these as necessary.

Golf Course – K Hatle moved and J Sundstrom seconded to approve hiring Elizabeth Parks as Clubhouse Attendant at \$14.31 per hour effective immediately. Motion carried. Unanimous. K Hedden moved and K Hatle seconded to approve hiring Katelynn Klutman as Server at \$7.87 per hour effective immediately. Motion carried. Unanimous. D Reppe updated council on a vandalism incident involving a member's golf clubs recently. Council agreed that cameras should be placed in the cart shed and a new cart storage agreement should be drafted for members to sign. Update was given by Finance Officer Hodgson on the landscape project in progress. A donation request was presented to the council by organizers of the upcoming Golf Course Beautification tournament being organized by member golfers. K Hatle moved and J Sundstrom seconded to donate 2 \$50.00 gift cards to the tournament. Motion carried. Unanimous. D Reppe updated that one porta potty will be ordered for the golf course and a better door will be placed in the old clubhouse between the common area and the restroom area providing a third bathroom option on the course as has been requested by members.

City Park - Finance Officer Hodgson discussed calls he has received concerning people stopping and dumping what has been reported as residential garbage in the receptacles in the park. Discussion on this was held and Attorney Felts will work on drafting an ordinance for this. Attorney Felts brought up the pool repairs and that after further research it does require bidding despite private donated funding. K Hatle moved and J Sundstrom seconded approving posting notice to bidders in official paper with bids to be open and approve at next council meeting May

21st. Finance Officer Hodgson then provided an update regarding the progress of the park revitalization committee. They are at the point of needing to hire an engineering firm for assessment and master plan work and waiting on 2 final proposals for this. Once those are received, they will meet again to discuss all proposals and approve one of them.

Water Tower – Proposal was received by Maguire Tower to repair the Baburek valve and flex hose that were identified as needing urgent repairs on inspection. K Hatle moved and J Sundstrom seconded to approve proposal from Maguire Tower for the amount of \$10,620.00. Motion carried. Unanimous.

Approval for downtown concrete repairs was tabled after discussion of proposal in order to address several questions council had pertaining to the scope of work needed.

HRC – Jared Driesen presented an update on activity of the HRC. They have purchased several vacant lots in town and plan to place Governor Homes on them. On the lot at 205 Broad St. they have a home coming this year and have contracted for the prep work to be done. In evaluating the scope of work it was recommended to level the lot more in line with the grade of the property and the street. In order to do this, 203 Broad St. owned by the city would need to be done at the same time. This would require 3 trees and the sidewalk to be removed on the city property and the sidewalk on 205 Broad St. Jared asks if the city is willing to do cover the associated costs of their lot. After discussing further K Hatle moved and J Sundstrom seconded to approve removing the trees, level the lot to grade, and remove the sidewalk at 203 Broad St. Motion carried. Unanimous. J Driesen then asked if the city would consider waiving the building permit fees for the HRC to construct the home at 205 Broad St. K Hatle moved and K Hedden seconded a motion to allow the Finance Officer to waive permit fee for the HRC. Motion carried. Unanimous. Council asked finance officer to work on getting bid proposals for the replacement of the sidewalk at 203 Broad St. for a future council meeting.

Waste Water Treatment Plant – K Hedden moved and K Hatle seconded to approve pay application #12 to Industrial Process Technology in the amount of \$141,450.16 for work through April 20th. Motion carried. Unanimous. J Sundstrom moved and K Hatle seconded to approve paying Banner Associates invoice 42409 in the amount of \$14,948.15 for service through April 20th. Motion carried. Unanimous. M Leuthold, Banner Associates, presented change order # 7 for repair of an inoperable valve and changing a garage door in one building. After discussion K Hatle moved and J Sundstrom seconded to approve change order #7 as presented. Motion carried. Unanimous.

Finance Office – Finance Officer Hodgson presented the draft 2022 Audit report received by ELO. He explained that this has been sent to the state for their input and changes. Once these have been received by ELO it will be re-presented to the council. K Hatle moved and K Hedden seconded to approve April warrants. Motion carried. Unanimous.

April Warrants - SD Retirement - \$5,625.40, Chesterman - \$1,692.10, G&R Controls - \$225.00, Dakota Supply Group - \$497.75, Butler Machinery - \$9,713.87, Paula Fagre (painting sold) - \$225.00, Dakota Beverage - \$2,6113.30, Ingram Library Services - \$1,091.41, Mid-American Energy - \$3,345.32, Sysco - \$9,017.16, Performance Foods - \$4,548.76, Appeara - \$513.67, John Conkling Distributing - \$4,143.00, Banner Associates - \$19,867.00, Sunlife Financial - \$68.86, One Office Solution - \$362.31, A-H SLICE Class donation - \$100.00, Northern Refrigeration - \$630.29, Muller Auto Parts - \$148.97, Olson's Ace Hardware - \$307.65, New Century Press - \$478.19, B&B Golf Cars - \$14,000.00, Code Enforcement Specialists, LLC - \$1,500.00, DeRaad Heating & Cooling - \$463.30, Johnson Brothers Distributing - \$411.95, Industrial Process Technology - \$2,695.37, AJ&D Contracting - \$7,383.00, Quality USA Pools - \$46,359.30, Paul Jacobson (crushed asphalt) - \$1,223.66, Ecolab - \$291.68, Waterman Backhoe - \$1,622.45, Katie Zuraff (Summer Reading supplies) - \$501.10, Wellmark BCBS - \$3,765.43, L.P. Gill - \$1,913.40, Bluestone Landscape Co. - \$650.00, Dust Tex - \$245.25, Boyer Machine - \$232.08, Republic National Distributing - \$215.75, Southeastern Electric - \$2,111.69, City of Alcester (clubhouse liquor billing) - \$163.60, Loren

Fischer Disposal - \$160.34, Iowa Information Inc. - \$359.75, Pete's Produce - \$348.21, Rent-All Inc. - \$457.00, 5 Star Communications - \$50.00, Alcester Quickstop - \$57.23, Premiere Bank - \$1,089.30, Bioverse, Inc. - \$922.26, Total Stop - \$467.70, Critters Dive Bar Pizza - \$292.75, SD Dept. of Revenue - \$2,919.55, Good Shred - \$191.00, Visa - \$1,064.90, American Engineering Testing - \$1,374.00, Riteway Business Forms - \$144.93, Bangs McCullen Law Firm - \$2,500.00, Express Produce - \$297.31, Alcester Fire Dept. (Mar/Apr fire allowance) - \$2,800.00, Alliance Communications - \$607.00, South Lincoln Rural Water - \$6,396.00, Eastway Auto - \$312.12, SiteOne Landscape Supply - \$922.99, Q1 2024 SD Unemployment - \$78.93, Salaries - \$47,457.63, IRS (payroll taxes) - \$13,226.00

Finance Officer Hodgson gave an update on the Union County Pre-disaster Mitigation Planning. The last meeting was held on April 28th at the county courthouse. This plan is now being compiled by SECOG and will be presented at a Public Hearing to be held at the courthouse on Wednesday June 12th, 2024 at 3:00pm. Finance Officer Hodgson then mentioned that he will be out of the office June 12th through 14th for Finance Office school in Spearfish as well as June 26th for SD Municipal League Budget Training.

Code Enforcement – Finance Officer Hodgson informed council that new Code Enforcer Tim Larson had completed his initial review of ordinances and of the town. Nuisance letters have been sent to address code violations. Updates to follow monthly per Tim.

D Reppe moved and J Sundstrom seconded to enter into Executive Session pursuant to SDCL 1-25-2(1). Motion carried. Unanimous. D Reppe declared council in Executive Session at 7:40pm. D Reppe declared council out of Executive Session at 7:57pm.

K Hedden moved and J Sundstrom seconded to adjourn council. Motion carried. Unanimous. D Reppe declared council adjourned at 7:58pm.

CITY OF ALCESTER, SOUTH DAKOTA

_____/s/_____
Darla Reppe, Council President

ATTEST:

_____/s/_____
David Hodgson, Finance Officer