

City of Alcester
Regular Meeting Minutes
August 4th, 2025

Mayor Lisa Hodgson opened Council at 6:01 PM.

Council members present: Kendra Hatle, Nick Wieseler, Kerry Hedden, Kirsten Tschida, Brian Johnson, and Marvie Swanson

Others Present: City Attorney Sam Nelson, Finance Officer David Hodgson, Deputy Finance Officer Kris Hedden, Paul Kraft – Banner Associates, Trudy Hedden, Kevin Pies, Sheriff Prouty, Harley Ferguson, Kelsey Erickson, Lori Anderson, Lonnie Johnson, Todd Nelson, Jaimey Schempp, and Kari Kingma

The Pledge of Allegiance was recited

K Tschida moved and N Wieseler seconded to approve the agenda with amending to add item 15c Employee Contract Discussion. Motion carried. Unanimous.

K Hedden moved and B Johnson seconded to approve the meeting minutes from July 14th, 2025. Motion carried. Unanimous.

For public input Mayor Hodgson expressed her thanks for all the volunteers that assisted with last weeks storm cleanup. No other public input provided.

For legal updates Attorney Sam Nelson provided updates on several properties in the city they are working on for ongoing code violations. Sheriff Prouty also expressed his thanks to all volunteers for their efforts in the storm clean up last week.

For Ordinance 2025-10 Amended Flood Damage Prevention Ordinance M Swanson moved and K Hedden seconded to approve the second reading of the ordinance as amended. Motion carried. Unanimous.

For Resolution 2025-11 Special Maintenance Fee for the Maintenance of Street Surfaces Finance Officer Hodgson explained this \$1.00 per foot of curb fee is an annual renewal for street maintenance and repairs across the city for 2026. K Hatle moved and B Johnson seconded to adopt the resolution as presented. Motion carried. Unanimous

SPECIAL MAINTENANCE FEE RESOLUTION NO. 2025-11

A RESOLUTION OF THE CITY OF ALCESTER TO LEVY AN ANNUAL SPECIAL MAINTENANCE FEE IN 2026 FOR THE MAINTENANCE OF STREET SURFACES WITHIN THE CITY PURSUANT TO SDCL 9-43-138

WHEREAS, SDCL 9-43-138 provides for the assessment of a special maintenance fee for the maintenance or repair of public improvements, including street surfaces, of lots fronting and abutting any improvement within the municipality that is maintained by the municipality; and

WHEREAS, the City of Alcester maintains and repairs street surfaces on the public streets within city limits; and

WHEREAS, the budget committee of the city council and the city council as a whole have discussed the maintenance fee required to fund annual maintenance activities in fiscal year 2026 on public streets; and

WHEREAS, the city council finds it necessary to levy a special maintenance fee for the maintenance and repair of streets within the City of Alcester;

NOW, THEREFORE, BE IT RESOLVED by the Alcester City Council that, pursuant to SDCL 9-43-138, the city shall levy a special maintenance fee for the maintenance and repair of streets upon all taxable lots fronting and abutting any streets within the city as follows:

All lots to be assessed shall be assessed at the rate of \$1.00 per front foot.

In the case of corner lots, only the front footage abutting the street to which the front door of the property faces shall be assessed. In the event there is no structure on the corner lot, the longer street frontage of the lot shall be assessed.

- 1. All lots exempt from tax, pursuant to SDCL Chapter 10-6A and Section 10-6- 110, which owners have applied for and obtained a property tax exemption from the Union County Director of Equalization are not subject to the special maintenance fee.*
- 2. A detailed list of the legal descriptions, amount of front footage, and the amount of assessment shall be provided to the Union County Treasurer by the Alcester finance officer, to add the special maintenance fee to the general assessment against the property and to certify the fee assessed together with the regular assessment to the Union County Auditor to be collected in the same manner as municipal taxes are collected for general purposes.*

BE IT FURTHER RESOLVED that all revenue received from the special maintenance fee shall be placed in a special revenue fund entitled "Street Maintenance Fund" for the maintenance and repair of public streets.

Dated this 4th day of August, 2025.

CITY OF ALCESTER

_____/s/____

Lisa Hodgson, Mayor

Attest:

_____/s/____

David Hodgson, Finance Officer

K Hatle then moved and N Wieseler seconded to adjourn as Council and reconvene as the Planning and Zoning Commission. Motion carried. Unanimous. Mayor Hodgson declared council adjourned and planning and zoning commission convened at 6:16pm. Finance Officer Hodgson presented plat maps for FCS purchase of small parcel on the South end of the elevator property. After discussion K Hatle moved and B Johnson seconded to recommend approval of the plats as presented. Motion carried. Unanimous. Next the conditional use permit and variance request from prior month public hearing was reviewed with the applicant, Kevin Pies. After several questions were asked and answered K Hatle moved and N Wieseler seconded to recommend approval of the conditional use permit. Motion carried. Unanimous. K Hatle then moved and M Swanson seconded to recommend approval of the variance request with agreed upon set back being moved farther North than originally presented. The new structure would be setback 6 feet rather than the original 2 feet proposed. Motion carried. Unanimous. K Hatle then moved and K Tschida seconded to adjourn as planning and zoning and reconvene as city council. Motion carried. Unanimous. Mayor Hodgson declared council reconvened at 6:29pm. K Hatle moved and B Johnson seconded to approve FCS plats as presented. Motion carried. Unanimous. B Johnson moved and K Tschida seconded to approve the conditional use permit for storage units at 101 SD 11. Motion carried. Unanimous. M Swanson moved and B Johnson seconded to approve the variance request of 6 feet instead of 2 feet. Motion carried. Unanimous.

For Banner Associates Paul Kraft reviewed the monthly engineering report. Council tabled the letter of contract for general engineering services until such time as the budget for 2026 can be assessed for including these proposed costs. K Hatle moved and M Swanson seconded to approve paying Banner invoice #45785 in the amount of \$14,617.60 for work on the Sanitary Sewer Improvements project through July 26th, 2025. Motion carried. Unanimous. K Hatle moved and K Tschida seconded to approve paying Banner invoice 45786 in the amount of \$20,080.00 for work on the Watermain Improvements project through July 26th, 2025. Motion carried. Unanimous. K Hatle then moved to approve the advertisement for bids for the Sanitary Sewer Collection system construction. Motion carried. Unanimous.

Lonnie Johnson then presented a proposal to council for a new cemetery mower as the current one is older and getting worn. After discussion K Hatle moved and B Johnson seconded to approve the purchase of a new Hustler Super Z mower for the cemetery from perpetual care fund in the amount of \$8,803.94. Motion carried. Unanimous.

Todd Nelson, president of Alcester Industrial Park Board brought forward an update on the proposed residential development. The AIP board is asking council to consider applying for USDA Rural Development funding for the infrastructure of the development in the amount of \$1.5 million. Harley Ferguson – SECOG explained that the city would be eligible for 15% grant and 85% loan through this program if approved. Council asks for this to be placed on the next agenda for further discussion. Council was also invited to attend the next AIP Board meeting to learn more details on Wednesday August 13th at 5:30pm.

For park revitalization Finance Officer Hodgson presented a proposal that was approved by the park committee for the phase 1 engineering services by Norman Engineering in the amount of \$16,650. After discussion K Hatle moved and K Tschida seconded to approve Norman Engineering Phase 1 Engineering proposal subject to approval by city attorney. Motion carried. Unanimous.

For Finance office, Finance Officer Hodgson presented the July warrants for approval. K Hatle moved and B Johnson seconded to approve the July 2025 warrants. July 2025 Warrants: Akron Hometown \$47.80, Alcester Fire Dept \$10,000.00, Alcester Quickstop \$150.42, Alcester Summer Recreation \$390.00, Alliance Communications \$665.00, American Engineering Testing \$1,758.00, Appera \$1,562.29, Arctic Ice \$385.00, Axel Ericson Electric \$270.52, Badger Meter, Inc \$457.32, Banner Associates \$13,133.00, Bluestone Landscape Co \$495.00, Bomgaar's \$1,631.17, Butler Machinery \$4,903.52, Chesterman Co. \$1,544.30, Christian Froshheuser \$150.00, City Of Alcester \$2,573.73, Colonial Life \$171.28, Core & Main \$976.40, D & D Small Engine Repair \$74.37, Dakota Beverage \$3,145.40, DALE PEARSON \$53.00, Dept Of Revenue \$4,184.98, Eastway Auto \$27.93, Ecolab \$298.56, Express Produce \$879.19, Frieberg, Nelson & Ask LLP \$1,475.25, GoDaddy \$88.84, Grossenburg Implement \$43.05, Hawkins \$1,463.36, Ingram Library Services \$777.46, Iowa Information Inc \$652.58, IRS \$10,397.58, Isaac Quien \$150.00, Jean Seivert \$150.00, John Conkling Distributing \$4,217.90, Johnsen Heating & Cooling LLC \$313.93, Johnson Brothers \$543.04, Jordan Taylor \$150.00, Knife River \$2,790.26, L.P. Gill Landfill \$2,143.56, Lacey Rentals \$170.00, Loren Fischer Disposal \$734.74, Lukas Driesen \$442.36, MC & R Pools \$3,237.82, Mid American Energy \$3,627.88, NB Golf \$980.00, New Century Press \$312.89, Olson's Ace Hardware \$1,239.57, Opperman Inc. \$3,822.63, Performance Foods \$2,972.37, Pete's Produce \$351.68, Premier Bank \$7,702.76, Pye Barker Fire & Safety \$1,363.61, Qualified Presort Services LLC \$277.30, SD One Call \$44.10, SD Retirement \$2,253.98, SD Unemployment \$1,518.27, Siteone Landscape Supply \$6,303.04, South Lincoln Rural Water \$8,391.15, Southeastern Electric \$3,287.40, Square Inc \$148.68, Sun Life Financial \$34.29, Total Stop Food Store \$765.90, Uline \$96.00, Union County Sheriff's Department \$26,664.09, Union County Treasurer \$3,273.39, US BANK \$11,020.62, USA Blue Book \$431.88, VISA \$1,067.97, Waterman Backhoe \$612.24, Wellmark \$871.44, Western Equipment Finance \$993.72, Payroll: Admin \$2,899.79, Cemetery \$815.61, Clubhouse & Event Center \$14,271.02, Finance Office \$3,698.30, Golf Course \$5,618.44, Library \$1,909.77, Park \$1,081.82, Sewer \$807.14, Solid Waste \$932.97, Streets \$3,888.79, Swimming Pool \$4,795.15, Water \$2,136.69

Next the monthly city financial data was presented. After discussion no questions were brought forward.

For Clubhouse Grille K Hedden moved and N Wieseler seconded to approve hiring Emma Zuraff as part-time server at \$7.87 per hour and part-time dishwasher at \$12.01 per hour effective immediately. Motion carried. Unanimous. M Swanson then moved and K Hedden seconded to approve hiring Lilly Kroger as part-time server at \$7.87 per hour effective immediately. Motion carried. Unanimous. Next council discussed an employee contract for clubhouse employees. After discussion council asked for some changes to be made and resent to council for approval. Once approved it was asked that all clubhouse employees current and future sign the agreement upon hiring. Clubhouse managers will make the requested changes and resend to council.

For homecoming fireworks contract with RKM Fireworks K Tschida moved and B Johnson seconded to approve the 2025 Homecoming Fireworks contract. Motion carried. Unanimous.

K Hatle then moved and K Tschida seconded to approve a \$200 hole sponsorship for the Alcester Fire & EMS Golf Tournament to benefit Tonia Sommervold. Motion carried. Unanimous.

For reminders: last day pool open will be Aug 13th, city office closed Monday Sept. 1st for Labor Day, next regular City Council meeting will be on Monday Sept 8th at pm, Fall city wide clean up will be Friday September 12th through Monday September 29th, all school reunion is Oct 17—18, special farmers market to be held at the city office Saturday October 18th.

K Hatle moved and N Wieseler seconded to enter into Executive Session pursuant to SDCL 1-25-2(1). Motion carried. Unanimous. Mayor Hodgson declared council in Executive Session at 7:34pm. Council was declared out of Executive Session at 8:53pm.

K Tschida moved and N Wieseler seconded to adjourn City Council Meeting. Motion carried. Unanimous. Council was declared adjourned at 8:53pm.

CITY OF ALCESTER, SOUTH DAKOTA

_____/s/_____
Lisa Hodgson, Mayor

ATTEST:

_____/s/_____
David Hodgson, Finance Officer