

City of Alcester
Regular Meeting Minutes
December 17th, 2024

Mayor Lisa Hodgson opened Council at 6:00 PM.

Council members present: Darla Reppe – telephonically, Kendra Hatle, Brian Johnson, and Kerry Hedden, Nick Wieseler

Others Present: Finance Officer David Hodgson, Kristi Burke, Tom Van Rooyen, and Sheriff Prouty

The Pledge of Allegiance was recited.

B Johnson moved and K Hedden seconded to approve the agenda as presented. Motion carried. Unanimous.

No persons presented themselves for consideration for the open Ward I Alder(wo)man seat.

K Hatle moved and B Johnson seconded to approve the minutes from the Tuesday December 3rd, 2024 Public Hearing. Motion carried. Unanimous.

K Hedden moved and K Hatle seconded to approve the meeting minutes from Wednesday December 4th, 2024. Motion carried. Unanimous.

No persons presented themselves for public input.

Item 9, initially skipped over, was returned to upon arrival from Sheriff Prouty to the meeting. Sheriff re-presented the contract proposal from Sioux Falls Humane Society for animal control service needs. His initial understanding was that due to UCSD covering the city for law enforcement needs the council did not need to proceed with entering into the contract. With further communication with SFHC it is now understood that the city would still need to approve a contract. This contract would only have associated costs upon impoundment of an animal from within the city by the sheriff's department. After further discussion council asks Finance Officer to update the schedule of fees accordingly and will approve at the next meeting. Attorney Felts had no legal updates at this time.

K Hatle moved and B Johnson seconded to approve the second reading of Ordinance 2024-20, 2024 Supplemental Appropriations. Motion carried. Unanimous.

ORDINANCE NO. 2024-20
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Alcester that the following sum is supplementally appropriated to meet the obligations of the municipality:

10 General Fund

<i>E 10-400-012 Professional Fees</i>	<i>\$4,601.99</i>
<i>E 10-411-010 Travel, Conference, Dues</i>	<i>\$1,420.50</i>
<i>E 10-411-011 Publications</i>	<i>\$737.04</i>
<i>E 10-411-012 Professional Fees</i>	<i>\$10.61</i>
<i>E 10-411-014 SUPPLIES</i>	<i>\$60.94</i>
<i>E 10-411-113 Liability Insurance</i>	<i>\$4,118.09</i>
<i>E 10-414-001 Salaries</i>	<i>\$4,342.06</i>
<i>E 10-414-007 Retirement</i>	<i>\$2,361.17</i>
<i>E 10-414-011 Publications</i>	<i>\$563.82</i>
<i>E 10-414-012 Professional Fees</i>	<i>\$3,524.41</i>
<i>E 10-414-017 Utilities</i>	<i>\$618.73</i>
<i>E 10-415-012 Professional Fees</i>	<i>\$3,328.75</i>
<i>E 10-421-012 Professional Fees</i>	<i>\$158.43</i>
<i>E 10-421-100 Health Insurance - HSA</i>	<i>\$100.00</i>
<i>E 10-422-043 FIRE ALLOWANCE</i>	<i>\$14,200.00</i>
<i>E 10-431-007 Retirement</i>	<i>\$2,345.64</i>
<i>E 10-431-019 Vehicle Maint.</i>	<i>\$22,851.37</i>
<i>E 10-431-026 CONTRACT LABOR</i>	<i>\$3,290.50</i>
<i>E 10-431-031 STREET MAINT-MATERIALS</i>	<i>\$327.34</i>
<i>E 10-431-034 STREET IMPROVEMENTS</i>	<i>\$241.80</i>

<i>E 10-431-040 Health/Life Insurance</i>	<i>\$701.16</i>
<i>E 10-432-100 Health Insurance - HSA</i>	<i>\$50.00</i>
<i>E 10-437-018 Vehicle Operation</i>	<i>\$30.37</i>
<i>E 10-437-059 Lot Refund</i>	<i>\$200.00</i>
<i>E 10-451-133 Emergency Pool Repairs</i>	<i>\$146,726.60</i>
<i>E 10-452-017 Utilities</i>	<i>\$189.06</i>
<i>E 10-456-016 Repairs & Maintenance</i>	<i>\$5,472.05</i>
<i>E 10-456-023 GARBAGE</i>	<i>\$1,990.71</i>

31 Water

<i>E 31-433-007 Retirement</i>	<i>\$565.98</i>
<i>E 31-433-010 Travel, Conference, Dues</i>	<i>\$365.60</i>
<i>E 31-433-012 Professional Fees</i>	<i>\$3,500.00</i>
<i>E 31-433-020 POSTAGE</i>	<i>\$962.62</i>
<i>E 31-433-040 Health/Life Insurance</i>	<i>\$3,856.03</i>
<i>E 31-433-125 Reserve for Meter Readers</i>	<i>\$81,479.30</i>
<i>E 31-433-131 Security Deposit Refund</i>	<i>\$850.15</i>

32 Sewer

<i>E 32-434-007 Retirement</i>	<i>\$1,912.22</i>
<i>E 32-434-012 Professional Fees</i>	<i>\$3,710.24</i>
<i>E 32-434-014 SUPPLIES</i>	<i>\$4,767.65</i>
<i>E 32-434-016 Repairs & Maintenance</i>	<i>\$16,566.29</i>
<i>E 32-434-018 Vehicle Operation</i>	<i>\$1,183.51</i>
<i>E 32-434-026 CONTRACT LABOR</i>	<i>\$1,042.50</i>
<i>E 32-434-047 Cell Phone Stipen</i>	<i>\$180.00</i>
<i>E 32-434-061 CLEAN & SCOPE LINES</i>	<i>\$5,967.50</i>
<i>E 32-434-065 2002 SEWER BOND PRINCIPAL</i>	<i>\$1,885.55</i>
<i>E 32-434-066 2002 SEWER BOND INTEREST</i>	<i>\$10,097.64</i>
<i>E 32-434-100 Health Insurance - HSA</i>	<i>\$528.19</i>
<i>E 32-434-114 Plant Analysis</i>	<i>\$869,527.43</i>
<i>E 32-434-116 State Fees</i>	<i>\$180.00</i>
<i>E 32-434-117 Lab Fees</i>	<i>\$2,995.25</i>

33 Solid Waste

<i>E 33-436-113 Liability Insurance</i>	<i>\$12.00</i>
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36 Golf Course

<i>E 36-453-003 SS CITY</i>	<i>\$2,630.61</i>
<i>E 36-453-005 Medicare - City</i>	<i>\$556.06</i>
<i>E 36-453-007 Retirement</i>	<i>\$1,164.18</i>
<i>E 36-453-011 Publications</i>	<i>\$561.03</i>
<i>E 36-453-012 Professional Fees</i>	<i>\$3,402.78</i>
<i>E 36-453-014 SUPPLIES</i>	<i>\$8,237.17</i>
<i>E 36-453-016 Repairs & Maintenance</i>	<i>\$25,799.38</i>
<i>E 36-453-018 Vehicle Operation</i>	<i>\$2,570.22</i>
<i>E 36-453-022 Credit Card Machine Rental</i>	<i>\$2,102.76</i>
<i>E 36-453-025 CHEMICALS</i>	<i>\$2,217.49</i>
<i>E 36-453-026 CONTRACT LABOR</i>	<i>\$306.12</i>
<i>E 36-453-027 Food Purchases</i>	<i>\$6,788.54</i>
<i>E 36-453-028 Beer</i>	<i>\$19,047.82</i>
<i>E 36-453-033 Candy</i>	<i>\$495.84</i>
<i>E 36-453-097 Pop</i>	<i>\$364.70</i>
<i>E 36-453-120 Supplies - Shop</i>	<i>\$1,204.83</i>
<i>E 36-453-123 Repair&Maint - Linen Service</i>	<i>\$1,639.82</i>
<i>E 36-453-124 Repair&Maint - Vent Hood</i>	<i>\$569.09</i>
<i>E 36-453-130 SDML Work Comp dues</i>	<i>\$3,705.00</i>
<i>E 36-453-132 Art work sold - clubhouse</i>	<i>\$219.32</i>

95 2nd Penny Sales Tax

<i>E 95-400-081 2018 Equipment Bond - Interest</i>	<i>\$298.31</i>
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96 Community Center	E 96-457-016 Repairs & Maintenance	\$2,597.71
	E 96-457-020 POSTAGE	\$42.72
	E 96-457-024 Equipment Purchase	\$31,489.30
	E 96-457-026 CONTRACT LABOR	\$14,766.00
97 Park & Pool	E 97-452-012 Professional Fees	\$2,531.86
98 Library Fund	E 98-455-007 Retirement	\$417.70
	E 98-455-083 Summer Reading	\$420.64
Total Supplemental Appropriations		\$1,372,575.79

Sources of Funding	Unassigned Fund Balance - General	\$226,216.73
	Donations/Private Sources	\$195,622.33
	Water/Wastewater Reserve - Transfer	\$81,479.30
Bond/Loan Proceeds		\$869,257.43

_____/s/
 Lisa Hodgson, Mayor

 ATTEST:
 _____/s/
 David Hodgson, Finance Officer

First Reading: December 4th, 2024
 Second Reading: December 17th, 2024
 Adoption: December 17th, 2024
 Effective: December 31st, 2024

K Hatle moved and B Johnson seconded to approve adding Lisa Hodgson as authorized signer on all Premier Bank Accounts. Motion carried. Unanimous.

Petition for voluntary annexation was presented to council from Alcester Industrial Park Board for parcel 10.00.22.4005. After discussion Finance Officer Hodgson read Resolution 2024-22, A Resolution to annex property contiguous to The City of Alcester upon receipt of a petition for voluntary annexation. K Hedden moved and B Johnson seconded to approve reading of Resolution 2024-22. Motion carried. Unanimous.

RESOLUTION 2024-22
A RESOLUTION TO ANNEX PROPERTY CONTIGUOUS TO THE CITY OF ALCESTER UPON RECEIPT OF A PETITION FOR VOLUNTARY ANNEXATION.

WHEREAS, the City of Alcester received a written petition in compliance with the provisions of SDCL Chapter 9-4 requesting voluntary annexation of certain real property into the municipal boundaries of the City of Alcester. Such real properties being legally described as:

W100' OF SE1/4 (6.06A)

WHEREAS, the property to be annexed is contiguous to the municipal boundaries of the City of Alcester; and,

WHEREAS, said petition was signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the property sought to be annexed;

NOW THEREFORE, BE IT RESOLVED that the City Council of Alcester, Union County, South Dakota, grants the relief sought in the aforementioned petition for annexation pursuant to SDCL 9-4-1 and shall extend its boundaries to include the aforementioned and described real property, and that the Municipal Finance Officer of the City of Alcester shall cause a duly certified transcript of this Resolution to be filed with the Register of Deeds, Union County, South Dakota.

Adopted this 17th day of December, 2024.
 City of Alcester, South Dakota.

Mayor Hodgson then presented an application for rezoning of Parcel 01.14.22.3000 from Agricultural to Residential. After discussion K Hatle moved and K Hedden seconded to approve a Public Hearing on the rezoning request to be held on Tuesday January 7th, 2025 at 6:30pm. Motion carried. Unanimous.

For the WasteWater Treatment Plant K Hatle moved and B Johnson seconded to approve paying Banner Associates invoice #43993 in the amount of \$12,207.49 for work completed through November 23rd, 2024. Motion carried. Unanimous. Change Order # 14 was then discussed and after discussion B Johnson moved and N Wieseler seconded to approve change order #14 as presented. Motion carried. Unanimous.

For the Sanitary Sewer Collection System Improvements B Johnson moved and D Reppe seconded to approve paying Banner Associates invoice #43995 in the amount of \$2,512.40 for work completed through November 23rd, 2024. Motion carried. Unanimous.

For Herb Anderson Memorial Park Revitalization K Hatle moved and N Wieseler seconded to approve paying Banner Associates invoice #44076 in the amount of \$612.00 for work completed through November 23rd, 2024 for TAP Grant Application. Motion carried. Unanimous. Finance Officer Hodgson then provided an update from Norman Engineering and the park revitalization committee. Feedback from the public on the story boards at clubhouse grille have been good and returned to the engineers. They are reworking the concept designs with the feedback and plan to have 2 updated designed completed by end of January. These updates will be presented to council and park committee and public in early February with feed back for those for several weeks. Plans for a final master plan to be presented to council by end of March are still on track. Finance Officer Hodgson then discussed the planned fundraiser to be held at Morningside Event Center on New Years Eve. A \$15 donation entry fee will go towards the park revitalization fund. Food will be provided with the donation with plans to have music and games for entertainment from 7pm until 1am. Must be 21 years of age or older to attend. Mayor Hodgson then presented a permit request for a one-time fireworks display to be held at midnight on New Years Eve. After discussion B Johnson moved and K Hedden seconded to approve the permit request. Motion carried. Unanimous.

For City Pool Repairs discussion was held regarding phone conference with city bond advisor Mark Deraney and his option for the city to approve a short-term tax-exempt lease/loan to fund the necessary repairs. If approved he can arrange for payments for this to begin in the 2026 fiscal year budget. Council asks Finance Officer Hodgson to have this on the next agenda for action to be taken. Finance Officer Hodgson also mentioned that Mid-America Pool Renovation out of Grandview MO was onsite yesterday for a review of the current pool situation and will be submitting a proposal for consideration of the council.

K Hatle then moved and B Johnson seconded to enter into Executive Session pursuant to SDCL 1-25-2(1). Motion carried. Unanimous. Mayor Hodgson declared council in executive session at 6:32pm. Council was declared out of Executive Session at 6:49pm. No action taken.

For reminders Mayor Hodgson mentions the city office will close at noon on Tuesday December 24th and all day December 25th in observance of Christmas. City office will be closed on Wednesday January 1st, 2025 in observance of New Years. Lastly, reminder that all pet registrations are due no later than January 31st, 2025.

Being no further business K Hatle moved and N Wieseler seconded to adjourn the meeting. Motion carried. Unanimous. Mayor Hodgson declared council adjourned at 6:50pm.

CITY OF ALCESTER, SOUTH DAKOTA

_____/s/_____
Lisa Hodgson, Mayor

ATTEST:

_____/s/_____
David Hodgson, Finance Officer