

## REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Monday, June 1, 2020. Mayor Pro Tem David Larsen called the meeting to order at 6:00 pm with the following Council members present: Melissa Kay, Darla Reppe, Linda Talbott and Dan Haeder. Also present during the meeting were Patricia Jurrens, Wanda Halverson, Sam Nelson, Jeff Christie, Gordon Richard, Vickie Larsen, Axel Ericson, Pat Kast, Kerry & Trudy Hedden, Marcus Ireland, Peter Smith, Mike & Kristi Burke, David & Marsha Nelson and Curtis Keiser. All stood for the Pledge of Allegiance.

Melissa Kay made motion to approve agenda; Linda Talbott seconded it. Five voted aye.

Melissa Kay made a motion to approve the minutes of the May 4 and May 18, 2020 meetings; Darla Reppe seconded it. Five voted aye.

At 6:02 pm, Melissa Kay made a motion to enter into Executive Session pursuant to SDCL 1-25-2-1 – Conduct Interviews; Linda Talbott seconded it. Five voted aye. Mayor Pro Tem Larsen called the Council out of Executive Session at 6:35 pm. Dan Haeder presented his resignation from the position of Ward III Alderman. Melissa Kay made a motion to appoint Dan Haeder as Mayor until the April 2021 election; Linda Talbott seconded it. Four voted aye, Haeder abstained. Melissa Kay made a motion to appoint Marcus Ireland to fill the Ward II Alderman position until the April 2021 election; Linda Talbott seconded it. Five voted aye. Finance Officer Jurrens administered the Oaths of Office to the Mayor and Ward II appointees.

No change was needed for the Council President position. Melissa Kay made a motion to appoint Linda Talbott Council Vice President; Darla Reppe seconded it. Four voted aye; Talbott abstained.

Melissa Kay made a motion to allow Dan Haeder, David Larsen, Patricia Jurrens, and Wanda Halverson as Authorized Signatories on all Accounts and Deposit Boxes held at Premier Bank; Linda Talbott seconded it. Five voted aye.

At this point – Mayor Pro-tem Larsen turned the meeting over to the appointed Mayor Haeder. The following motions were repeated:

Melissa Kay made a motion to elect Linda Talbott as Council Vice President; Darla Reppe seconded it. Four voted aye; Talbott abstained.

Melissa Kay made a motion to allow Dan Haeder, David Larsen, Patricia Jurrens, and Wanda Halverson as Authorized Signatories on all Accounts and Deposit Boxes held at Premier Bank; Linda Talbott seconded it. Five voted aye.

Mark DeRaney, AMKO made the Series 2020 Bond Presentation to the City Council. Dave Larsen made a motion to approve Resolution No 2020-07, *A Resolution Relating to Sewer Utility Revenue Refunding Bonds; Appointing the Initial Registrar and Paying Agent*; Melissa Kay seconded it. Five voted aye.

### **RESOLUTION NO. 2020-07**

#### **RESOLUTION RELATING TO SEWER UTILITY REVENUE REFUNDING BONDS; APPOINTING THE INITIAL REGISTRAR AND PAYING AGENT.**

BE IT RESOLVED by the City Council (the “Council”) of the City of Alcester, South Dakota (the “City”), as follows:

##### **SECTION 1. RECITALS**

The City currently operates a municipal sewer utility under SDCL 9-40 (the “System”), consisting of a system or part of a system, for the purpose of providing sewage treatment for municipal, industrial, and domestic purposes. Pursuant to a resolution adopted by the Council on March 16, 2020 (the “Authorizing Resolution”), the Council authorized the issuance of its Sewer Utility Revenue Refunding Bonds, Series 2020 (the “Bonds”), for the purpose of refunding the City’s Sewer Utility Revenue Bonds,

dated as of May 22, 2003, evidencing a loan from the United States Department of Agriculture, the proceeds of which loan were used to pay a portion of the cost of improving the System.

Pursuant to Section 3.04 of the Authorizing Resolution, the City appointed the Finance Officer as the initial bond registrar, transfer agent, and paying agent (the "Registrar") for the Bonds. This Council determines it to be in the best interests of the City to remove the City Finance Officer as Registrar and appoint Zions Bancorporation, Chicago, Illinois ("Zions"), as the initial Registrar for the Bonds.

#### SECTION 2. APPOINTMENT OF REGISTRAR

This Council hereby appoints Zions as the initial Registrar for the Bonds. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as described in Section 3.05 of the Authorizing Resolution.

The Mayor and the Finance Officer are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

#### SECTION 3. EFFECTIVE DATE; REPEALS.

This Resolution shall become effective upon passage and all provisions of ordinances, resolutions and other actions and proceedings of the City which are in any way inconsistent with the terms and provisions of this Resolution are repealed, amended and rescinded to the full extent necessary to give full force and effect to the provisions of this Resolution.

The above and foregoing resolution was moved for adoption by David Larsen, seconded by Melissa Kay and upon roll call vote, Larsen, Kay, Talbott, Reppe and Ireland voted aye, and none voted nay, whereupon the Mayor declared the resolution to be duly passed and adopted.

Daniel Haeder, Mayor

Attest: Patricia R Jurrens Finance Officer

Adopted: June 1, 2020, Published: June 11, 2020, Effective Date: July 2, 2020

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Melissa Kay made a motion to set Friday, June 19 at 1 pm for a Special City Council meeting, at the Alcester Community Building; Linda Talbott seconded it. Five voted aye.

At 7 pm, the Planning & Zoning Commission held a Public Hearing for the discussion amending the Planning & Zoning Ordinance to create a Planned Development District. This would allow for permit flexibility for tracts of land which will be developed, redeveloped or renewed. Questions were answered from the Public. Melissa Kay, of the Planning & Zoning Commission, made a motion to approve the First Reading of Ordinance 2020-08, *An Ordinance Amending the Alcester Zoning Regulations, Chapter 5, PD: Planned Development District for the City of Alcester*; Marcus Ireland seconded it. Five voted aye.

Peter Smith, ROCS Transport, addressed the City Council detailing the new transport program available to Alcester Citizens. This program would allow citizens to call for rides at reasonable rates. This program is funded by SD DOT. The drivers are drug tested and insured. The vehicles are ADA compliant and disinfected. Look for Flyers around Alcester or call 605-481-8838 for more information.

Pat Kast and Axel Ericson addressed the City Council with emergency siren update. The sirens have been tested, repairs have been made and batteries will need to be replaced. To keep the bearings in working order – the sirens need to be "exercised" or sound on a regular

basis. Until a set schedule is created – the Sirens will test the first & third Monday of each month at 7 pm. The group is looking to set the test at noon daily.

For Public Input Vickie Larsen addressed the Council with concerns about swimming pools, a blown transformer vs squirrel situation, Cemetery Employee, Council Minutes. Mike & Kristi Burke addressed the Council to answer questions concerning their house on Beck Drive. This concluded Public Input.

For Water/Wastewater Updates – no updates.

For Street Updates – no updates.

Swimming Pool Updates – Opening day was a good day. Lifeguards are working with the public and limited swimmers. All pool pass patrons will be required to complete a Swimming Pool Waiver due to the COVID. Dave Larsen made a motion to hire Peyton Meyer and Maddy Haak as Lifeguards, rate of \$9.50 per hour and Carly Lewison & Rachael Mastalir as WSI Lifeguards, rate of \$10.50. Darla Reppe seconded it. During discussion, Marcus Ireland made a motion to amend the original motion by adding Maddy Haak's hiring is based on the successful completion of the Lifeguard certification. Melissa Kay seconded the amended motion. Five voted aye. The Council then voted on the original motion and amended motion. Five voted aye. This concluded Swimming Pool Updates.

For Police Updates – Chief Christie presented the stats report averaging about 50 cases per month. Chief Christie was grateful Alcester has not experienced any rioting. The PD received a grant for 2 new defibrillators and would like to surplus the extra one to the Fire Department. This will be a July Agenda item. Chief Christie would like to attend training classes but class registration is due before Council permission can be granted. Marcus Ireland made a motion to approve travel in Mid-June for training. Motion died for lack of a second. This concluded Police Department updates.

For Pleasant Hill Cemetery / Landfill Updates – The Cemetery was completely mowed and trimmed for the Memorial Day Holiday. It was suggested to look at increasing the City Landfill hours by adding one afternoon. This will be discussed with Parker Dooley. This concluded Cemetery and Landfill updates.

For Golf Course Updates, Dave Larsen stated the Golf Course is doing well this year and the Course is in good shape. The Curt Anderson Memorial Golf Tournament will be June 27, 2020. This concluded Golf Course Updates.

For Library Updates – the Library will begin opening up for business with limited patron use. There will be a Free Library opening up on 5<sup>th</sup> and Dakota Street. This is a wooden Take a Book / Leave a Book Library which will be available for all Alcester Residents. There was discussion about having the Library Patrons sign a waiver. This will be examined by the Library. This concluded Library Updates.

For Legal Updates, Melissa Kay made a motion to approve the Second Reading of *Ordinance 2020-05, An Ordinance of the City of Alcester, SD, Repealing Sections of Ordinance 2020-04*; Marcus Ireland seconded it. Five voted aye. Melissa Kay made a motion to approve the Second Reading of *Ordinance 2020-06, An Ordinance Amending Section 1.0202, Regular Meetings, of Chapter 1.02 of the Revised Municipal Ordinances of the City of Alcester*; Linda Talbott seconded it. During discussion, Dave Larsen made it known he is not in favor of holding two Council meetings per month. Kay, Talbott, Ireland voted aye and Larsen, Reppe voted nay. No Executive Session needed. This concluded Legal Updates.

Regarding the Personnel Policy Manual, Melissa Kay had emailed all the Council the most recent draft of the Policy for their review. Discussion included adding a glossary for definitions, comments work weeks, future updates by Resolution. The Final Document will be presented at

the June 19, 2020 meeting for review, then two weeks for City Employee review, then voted for approval at the July 6, 2020 meeting.

For the Finance Office – Pat Jurrens presented the following: Primary election will be Tuesday, June 2, the Herb Anderson Memorial Sign Garden has been updated with new Landscaping, Dee Cole, Maurieva Lykken, Rhonda Beeler, Jane Walsh volunteered their time to weed, trim and preen the flower beds in the City Park, a Pool Rules sign will be ordered from Fast Signs, PD Shop remodel is moving forward, completed an Audit Analytical Report for the Auditors and picking up supplies for the Golf Course and Pool.

Dave Larsen made a motion to approve the following warrants: Darla Reppe seconded it. Five voted aye.

Salaries: Finance Office-\$3,755.20, Police-\$6,867.20, Street-\$3,455.30, Water-\$2,780.80, Sewer-\$3,278.40, Library-\$859.95, Solid Waste-\$441.72, Cemetery-\$794.76, Golf-\$6,324.42, Alcester Fire Dept-allowance, \$1,375.00, Alcester Quickstop-Fuel, \$50.28, Alliance Communications-Utility, \$628.00, Bankcard Merchant-Rental, \$107.85, Beelner Service-Repairs, \$642.21, Bomgaar's-Supplies, \$112.37, Carlson Heating & Cooling-Repairs, \$500.00, Chestermans-Supplies, \$198.74, City of Alcester-Malt Beverage License, \$150.00, City of Alcester-Alcohol Markup, \$42.48, City of Alcester-Reimbursed Health Insurance Premiums, \$239.17, CO-OP Architecture-supplies, \$120.00, Concrete Materials-Street Materials, \$1,387.73, Core & Main-Repairs, \$28.20, Curtis Saugstad-Contract Labor, \$25.00, Dakota Beverage-Supplies, \$1,324.10, Dakota Construction Services-Building Remodeling, \$5,000.00, David Larsen-Employee Reimbursement, \$90.45, SD Department of Sales Tax-Sales Tax, \$964.56, Dust-Tex-Maintenance, \$9.00, Forbes Garage-Vehicle Maintenance, \$198.00, Frieberg, Nelson & Ask-Legal Fees, \$1,805.30, Hawkins-Chemicals, \$5,973.41, IRS-payroll taxes, \$6,315.63, John Conklin-Beer, \$1,621.15, Kara Mulheron-Contract Labor, \$110.00, LP Gill-Landfill Rental, \$1,663.20, Landon Nygard-Employee Reimbursement, \$18.09, Loffler-Supplies, \$247.02, Loren Fischer Disposal-Garbage/Roll Off's, \$2,472.11, Merlin Thompson-Contract Labor, \$150.00, Michele Norling-Employee Reimbursement, \$51.78, Mid-American Energy-Utilities, \$2,629.94, Mid-American Energy-Gas Line Install Beck Drive, \$4,750.00, Mid-American Research Company-Supplies, \$1,415.18, Midwest Turf-Supplies & Repairs, \$288.10, Muller Auto Parts-Vehicle Maintenance, \$23.79, Olson's Ace Hardware-Supplies, \$163.20, One Office Solution-Supplies, \$47.10, Pete's Produce-Supplies, \$511.68, Pies Construction-Repairs, \$1,251.47, Premier Bank-Bond Payments, \$23,325.91, Premier Insurance-City Insurance, \$20,042.00, Rent-All-Repairs, \$240.00, Rural Development-Loan Payments, \$2,611.91, SamsClub-Supplies, \$113.62, Sanford Insurance-Health Insurance, \$3,475.60, Schoeneman's-Supplies, \$65.99, SD State Treasurer-License, \$150.00, SewerMatic-Repairs, \$1,625.00, SD Retirement-Retirement, \$3,240.08, South Lincoln Rural Water-Water Purchase, \$8,271.90, Southeastern Electric-utilities, \$650.89, Sun Life Financial-Insurance, \$84.49, Total Stop Food Store-Supplies, \$83.82, and Waterman Backhoe-Repair, \$408.16.

For Reminders & Updates – Alcester Fire Department will flush fire hydrants on Monday, June 15; Alcester Chamber Father / Youth Golf Tournament, June 20; Swim Lessons for Levels 3 – 6, June 15 – 26; Free Green Fees Weekend, June 13/14; Free Green Fees Weekend, July 11/12. This concluded Finance Office updates.

Dan Haeder, HRC representative, stated they sold two lots on Beck Drive and new construction has begun. Mid-American Energy has completed installing the gas line. The HRC will schedule a Committee Meeting soon. This concluded the HRC Update.

For the Alcester Community Center Update – the committee is waiting to hear back from Vision Construction with updated numbers.

No Changes to Worker's Compensation Volunteer Roster.

No Executive Session needed.

Melissa Kay made a motion to adjourn, Marcus Ireland seconded it. Five voted aye.  
Meeting adjourned at 9:32 pm.

The following are the 2020 Salaries (per hour): Haak, Maddy-\$9.50, Meyer, Payton-\$9.50, Lewison, Carly-\$10.50, Mastalir, Rachael-\$10.50

CITY OF ALCESTER  
Daniel Haeder, Mayor

ATTEST:  
Patricia Jurrens, Finance Officer