

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Monday, December 7, 2020. Mayor Dan Haeder called the meeting to order at 6:00 pm with the following Council members present: Dave Larsen, Linda Talbott, Marcus Ireland and Melissa Kay via telephone. Also present during the meeting were Patricia Jurrens, Sam Nelson, Gordon Richard, Vickie Larsen, and Patrick Andrews. All stood for the Pledge of Allegiance.

Dave Larsen made motion to approve agenda; Melissa Kay seconded it. Roll Call vote, four voted aye.

Marcus Ireland made a motion to approve the minutes of the November 2 and 16, 2020 Council Meetings; Linda Talbott seconded it. Roll Call vote, four voted aye.

For Public Input – Vickie Larsen addressed the Council with concerns for the “Children at Play” signs. This concluded Public Input.

At 6:15 pm, the Planning & Zoning Commission held a Public Hearing regarding Rezoning 500 Dakota Street from Residential to Planned Development District. Patrick Andrews, SECOG, presented a review of the Ordinance and the Zoning Map. Vickie Larsen requested the new Rezoned Map be published at Union County. Patrick Andrews stated it is not necessary but works as an offsite, backup location. No additional public comments were presented. Melissa Kay made a motion to recommend the City Council approve the Rezoning as presented. Marcus Ireland seconded the motion. Roll Call vote, four voted aye. This concluded the Planning & Zoning Commission Public Hearing.

Dwight Berglin, Quam, Berglin & Post, presented via telephone the results of the 2019 Municipal Audit. Melissa Kay made a motion to approve the 2019 Audit as presented; Dave Larsen seconded it. Roll Call vote, four voted aye. Melissa Kay made a motion to approve the payment of \$8,000, (\$4,000 from GF, \$2,000 Water Fund and \$2,000 from Sewer Fund) to pay for the 2019 Audit. Marcus Ireland seconded it. Roll Call vote, four voted aye. This concluded the 2019 Audit Presentation.

For Street Updates – Pat Jurrens stated two “Children at Play” signs were placed near Nathanael Lutheran Church as well as two “Curve” signs on Lincoln Dr/First Street area. Council input is needed for a vehicle purchase in 2021. Council requested this be on the December 21, 2020 agenda. This concluded Street Updates.

For Water/Wastewater Updates – the city received a grant denial from the CDBG application. The project was denied grant funds due to the length of time before construction begins. CDBG recommended submitting another application closer to dig date. The City received a toxicology report from SD DENR stating discharge water is safe for animal life and tests within limits. The Council asked for an update on the pump order at the December 21, 2020 meeting. This concluded the Water/Wastewater Updates.

For Police Updates – Chief Christie was out but phoned the Mayor with monthly report. Stats were similar to other months. Next, equipment was discussed that would qualify as Cares Refund purchases if pre-approval was obtained from SECOG & Pierre. More information will be made available at the December 21, 2020 meeting. This concluded Police Department updates.

For Pleasant Hill Cemetery / Landfill Updates – Parker Dooley and Cash Hemmingson have remarked the north portion of the Cemetery with larger markers. The new donated trees are planted and existing trees trimmed. For the Landfill – Parker Dooley has built a dirt berm to assist when the landfill is burned this winter. This concluded Pleasant Hill Cemetery and Landfill updates.

For Golf Course Updates, Dave Larsen stated the course, even though closed, has seen golfers taking advantage of the warm weather. When the weather turns colder – the greens will be covered with tree cover for winter protection. This concluded Golf Course Updates.

For Library Updates – the Library Board met to interview candidates for the vacant Librarian position. Dave Larsen made a motion to hire Paige German at \$14 per hour, to work 18-20 hours per week with an effective date of November 23, 2020. Melissa Kay seconded it. During discussion – the subject of retirement was discussed. If/when Paige German works consistently more than 20 hours per week – Ms German will participate in the SD Retirement. Roll call vote, four voted aye. This concluded Library Updates.

City of Alcester Credit Card Charge Limits were discussed. Melissa Kay made a motion to approve the City of Alcester Credit Card Charge Limits as presented – removing Michele Norling and adding Paige German. Linda Talbott seconded it. Roll call vote, four voted aye.

For Legal Updates – Sam Nelson provided update on 307 Iowa Street Property, 204 Ofstad Street and no Executive Session for Legal or Contractual matters needed. This concluded Legal Updates.

At 7:16 pm, the City Council held a Public Hearing for the Rezoning of 500 Dakota Street from Residential to Planned Development District. No public comments were made. Melissa Kay made a motion to approve the First Reading of *Ordinance No 2020-18, An Ordinance of the City of Alcester, SD, Rezoning Property at 500 Dakota Street, Original Alcester City, Block 23, Tract 1, from the R: Residential District to the PD: Planned Development District and Amending the Official Zoning Map of the City of Alcester*. Marcus Ireland seconded it. Roll call vote, four voted aye.

The Year End Supplemental Appropriations Ordinance was presented. Dave Larsen made a motion to approve the transfer of \$25,000 from the Water Fund to the Golf Course Fund. Linda Talbott seconded it. Roll call vote, four voted aye. Melissa Kay made a motion to approve the transfer from the Pleasant Hill Cemetery Fund to General Fund for Payroll Expense. Marcus Ireland seconded it. Roll call vote, four voted aye. Dave Larsen made a motion to approve the First Reading of the Supplemental Appropriations Ordinance 2020-19; Marcus Ireland seconded it. Roll call vote, four voted aye.

2021-2023 Garbage Collection License was next on the agenda. Loren Fischer Disposal was the only application received. Melissa Kay made a motion to approve and award the 2021-2023 Garbage License Collection License to Loren Fischer Disposal at a rate of \$12.50 per month, not including can rental. Mr Fischer did confirm can rental would remain the same rate. Marcus Ireland seconded the motion. Roll call vote, four voted aye.

For the Finance Office – Pat Jurrens presented the following: internal spot checks need completion, the 2021 Resolution of Fees reviewed for changes, City received a \$10,000 grant to assist with the Wastewater Facility Plan, fence will be rebuilt at the swimming pool around the retaining wall, Forbes Garage paid off their Revolving Loan, and the office has been busy submitting CARES Refunds for the City's COVID Expenses.

Marcus Ireland made a motion to approve the following warrants: Linda Talbott seconded it. Roll call vote, three voted aye; Melissa Kay abstained.

Salaries: Finance Office-\$5,632.81, Police-\$10,356.24, Street-\$6,855.03, Water-\$4,171.20, Sewer-\$4,990.75, Library-\$1,385.30, Snow-\$155.95, Audi-\$412.27, Solid Waste-\$892.92, Cemetery-\$513.54, Golf-\$3,857.90, Alcester Fire Dept-allowance, \$1,375.00, Alcester Quickstop-Fuel, \$57.17, Alliance Communications-Utility, \$490.00, American Engineering-Lab Fees, \$1,462.90, Bankcard Merchant-Rental, \$79.79, Bomgaars-supplies & repairs, \$484.61, Chris Larsen-Contract Labor, \$141.25, City of Alcester-Reimbursed Health Insurance Premiums,

\$558.06, City of Alcester-Water Deposit Refund, \$35.90, Frieberg, Nelson & Ask-Legal, \$1,212.50, Good Shred-Supplies, \$98.00, Ingram Library Services-Books, \$1,113.69, IRS-payroll taxes, \$8,972.09, LP Gill-Landfill Rental, \$1,706.66, Loffler-Supplies, \$359.81, Loren Fischer Disposal-Garbage, \$1,172.24, Mid-American Energy-Utilities, \$2,460.53, Mid-American Research Company-Supplies, \$278.41, Olson's Ace Hardware-Supplies, \$701.65, Pete's Produce-Supplies, \$424.39, Petty Cash-Postage, Vehicle Maintenance, \$24.24, Premier Bank-Bond Payment, \$12,791.58, Premier Bank-HRC Loan Pmt, \$2,554.72, Premier Bank-Bond Payment, \$7,486.53, Sam's Club-Supplies, \$118.86, Sanford Insurance-Health Insurance, \$7,010.28, SD Department of Revenue-Sales Tax, \$217.03, South Lincoln Rural Water-Water Purchase, \$6,493.80, Southeastern Electric-utilities & repairs, \$1,250.99, Star Publishing-Publications, \$546.23, Sunlife Financial-Insurance, \$80.26, The Library Store-Supplies, \$97.79, Total Stop Food Store-Supplies, \$377.37, Tri-State Ready Mix-Street Improvements, \$715.00, Truesdell Oil Company-Fuel, \$809.57, VISA-Supplies, Postage, Clothing Allowance, Vehicle Maintenance, \$1,960.97, Vision Construction-Construction Costs, \$47,044.00, Water Refund-Security Deposit Refund, \$114.10, Your Daily Dose-Supplies, \$32.20, and Zion's Bank-Sewer Bond, \$15,455.00.

Dave Larsen made a motion to approve Mayor Haeder to sign checks and pay year end warrants. Linda Talbott seconded it. Roll call vote, four voted aye.

For Reminders & Updates: City Offices Closed Christmas Holiday-December 24 & 25, City Office Closed on January 1 – New Year's Day. This concluded Finance Office Updates.

At 7:58 pm, Marcus Ireland made a motion to enter into Executive Session pursuant to SDCL 1-25-2-1 – Personnel; Linda Talbott seconded it. Roll call vote, four voted aye. Mayor Haeder called the Council out of Executive Session at 8:37 pm.

Marcus Ireland made a motion to adjourn, Dave Larsen seconded it. Roll call vote, four voted aye. Meeting adjourned at 8:47 pm.

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:
Patricia Jurrens, Finance Officer