

City of Alcester  
Unapproved Regular Meeting Minutes  
Thursday March 21st, 2024 6:00 p.m.

Mayor Driesen called the meeting to order at 6:00 PM

Council members present: Darla Reppe, Kerry Hedden, Kendra Hatle, and Julia Sundstrom

Absent: Councilman Brian Johnson

Others present: Finance Officer David Hodgson, Deputy Finance Officer Kris Hedden, Lisa Hodgson, Pat Kast, Carmen Kast, Farrell Anderson, Tonia Sommervold, Deputy Jeff Christie, Sheriff Jim Prouty

The Pledge of Allegiance was recited.

D Reppe moved and K Hatle seconded to approve the agenda as presented. Motion carried. Unanimous.

K Hatle moved and D Reppe seconded to approve the minutes from the March 5<sup>th</sup> meeting. Motion carried. Unanimous.

Mayor Driesen asked if there was any public input. There was none presented.

The council acting as the Equalization Board heard an appeal from Garth Menennga #01.01.07.1035 Replat lots 7-9 less W60' Less N25' of E80' of 9 Blk 7 Orig Alc City in the City of Alcester, Union County, South Dakota. Garth felt his current assessed value of \$174,823 for NAD10 and \$10,625 for NAD0 was unfair valuation compared to the previous year. After much discussion and explanation, the board and Mr. Menennga agreed that the assessed value was correct and did not warrant a decrease.

There being no other equalization objections, Mayor Driesen moved into other business.

Farrell Anderson from Metering Technology Solutions presented the updated water meter project proposal to the council. He explained that his original proposal was incorrect due to an error on his part. He apologized to the council explaining the difference in the monthly user end-point fee difference than what was originally explained to Finance Officer Hodgson and Councilwoman K Hatle. The proposal was reviewed by the council and with no further questions the new proposal will be further reviewed and decided on at a future meeting. No action taken.

J Sundstrom moved and D Reppe seconded a motion to approve payment for Banner Engineering invoice 41985 for \$10,279.97. Motion carried. Unanimous.

D Reppe moved and K Hatle seconded a motion to approve payment to Banner Engineering for invoice 41980 for \$2,390.19. Motion carried. Unanimous.

D Reppe moved and K Hatle seconded a motion to approve 1<sup>st</sup> Reading of Ordinance 2024-02 with proposed changes.

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE CITY OF ALCESTER, SD, PROVIDING FOR  
REIMBURSEMENT OF BROKEN MAILBOXES CAUSED BY CITY VEHICLES DURING  
SNOW REMOVAL OPERATIONS

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ALCESTER, SD:

1. That Chapter 6.0304 be added to read as follows:

6.0304 Mailbox Reimbursement. In the event that a City vehicle causes damage to a residential mailbox during the course of snow removal activities, the City shall reimburse the affected property owner the sum of twenty-five dollars (\$25.00) to cover the cost of a replacement mailbox. Reimbursement will not occur if it is deemed that the snow moved with a City vehicle results in the damage. Reimbursement will only occur once a year.

The property owner must report the incident to the City Finance Officer within forty-eight (48) hours of the occurrence.

The report should include the following information:

- a. Date and time of the incident.
- b. Location of the damaged mailbox.
- c. Description of the City vehicle involved (if known).
- d. Any available photographic evidence.

Upon receipt of the report, the City shall initiate an investigation into the incident to determine the veracity of the claim.

The investigation may include interviews with City employees involved, examination of the damaged property, and any other relevant information.

Following the completion of the investigation, the City Finance Officer shall present the findings to the City Council for approval of the reimbursement.

The City Council shall review the evidence and, if satisfied, approve the reimbursement of twenty-five dollars (\$25.00) to the affected property owner.

CITY OF ALCESTER, SOUTH DAKOTA

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Lukas Driesen

Mayor

ATTEST:

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David Hodgson, Finance Officer

K Hedden moved and J Sundstrom seconded to approve 1<sup>st</sup> Reading of Ordinance 2024-03.

ORDINANCE NO. 2024-03

AN ORDINANCE OF THE CITY OF ALCESTER, SD, UPDATING THE PROPERTY MAINTENANCE CODE TO THE RECENT VERSION

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ALCESTER, SD:

1. That Chapter 9.02 be amended to read as follows:

9.0201 Adopted. The *International Property Maintenance Code, 2021* edition, published by the International Code Council, as amended, is hereby adopted as the Property Maintenance Code to provide standards to safeguard life or limb, health, property, and public welfare by regulating, governing, and controlling the use, occupancy, conditions, and maintenance of all property, buildings, and structures within this jurisdiction and to provide for a just, equitable, and practicable method whereby buildings or structures, which from any cause endanger the life, limb, morals, property, safety, or welfare of the general public or their occupants, may be repaired, vacated, or demolished. The minimum requirements and standards of the 2021 International Property Maintenance Code will become effective on May 10, 2024 unless the referendum shall be invoked.

Notice is hereby given that a printed copy as amended is on file with the Alcester Finance Officer and available for public review during regular business hours at the Alcester City Hall. (500 Dakota Street)

9.0202 Amendments, additions, and deletions to the 2021 International Property Maintenance Code. The following sections and subsections of the property maintenance code adopted in this article shall be amended, added, or deleted as follows. All other sections or subsections of the 2021 International Property Maintenance Code shall remain the same.

CITY OF ALCESTER, SOUTH DAKOTA

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Lukas Driesen

Mayor

ATTEST:

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David Hodgson, Finance Officer

Mayor Driesen mentioned the bar sidewalk and the proposal received for replacing it. After discussion was held the council asked Finance Officer Hodgson to work on getting several more bids to possibly include the curb and gutter in front of the building. No action taken.

Mayor Driesen and council reviewed the appraisal report for 101 E 2<sup>nd</sup> St. Appraised value in the report was \$100,000. After review and discussion D Reppe moved and J Sundstrom seconded to approve listing 101 E 2<sup>nd</sup> St for sale with a realtor. Motion carried. Unanimous

J Sundstrom moved and D Reppe seconded to approve listing all current inventory of chairs, stools, tables, coolers in 101 E 2<sup>nd</sup> St as surplus and include them in the sale of the building. Motion carried. Unanimous

Finance Officer Hodgson addressed the council regarding the resignation of the Alcester EMS Director Jeff Nohava. Mr. Nohava recently resigned his position but the volunteer crew is working through the change in leadership smoothly. No changes to the Alcester EMS response have happened and they continue to dutifully serve our community.

Mayor Driesen addressed the city code official having recently had surgery and being unavailable. He and Finance Officer Hodgson had reached out to the South Dakota Municipal League and several surrounding towns to find an option for a new code official. A proposal from Code Enforcement Specialists was received and reviewed. Council wishes to take time to further review this before taking action. No action taken at this time.

D Reppe moved and K Hatle seconded to approve the 2024 Malt Beverage & Wine license for the Alcester Golf Course. Motion carried. Unanimous.

K Hatle moved and J Sundstrom seconded to approve the 2024 Malt Beverage & Wine License for Alcester Quickstop. Motion carried. Unanimous.

Finance Officer Hodgson presented a proposal from AAA Construction to pressure test the plumbing for the city pool. K Hatle motioned and K Hedden seconded to approve Estimate #4841 for \$2,500 for AAA Construction. Motion carried. Unanimous.

D Reppe motioned and K Hatle seconded to approve hiring Jackson Meyer, Evan Haak, Izzac Sommervold, Michaela Kingma, Emily Winquist, and Wayne Overhulser as 1<sup>st</sup> year lifeguards at \$12.00 per hour pending completion of training and certification. Motion carried. Unanimous

K Hatle motioned and J Sundstrom seconded to approve hiring Evan Brown as 2<sup>nd</sup> year lifeguard at \$12.50 per hour. Motion carried. Unanimous.

K Hedden motioned and K Hatle seconded to approve hiring Ava Kingma and Jaeley Christensen as 1<sup>st</sup> year Lifeguard/WSI at \$13.00 per hour pending completion of training and certification. Motion carried. Unanimous.

D Reppe motioned and J Sundstrom seconded to approve hiring of Sara Schroeder as WSI/Pool Manager at \$14.00 per hour. Motion carried. Unanimous.

Finance Officer Hodgson mentioned that Spring Clean up days will be May 3<sup>rd</sup> through May 12<sup>th</sup> with dumpsters located in the lot on the corner of 2<sup>nd</sup> St & Broad St with metal scrapping available to the side of the dumpsters like last fall.

Finance Officer Hodgson updated the TextMyGov service and that it is live now and citizens are slowly signing on to the service. He encouraged people to sign up and help those that may need

it to sign up. Also mentions that if people need help signing up for the service they can come to the city office during business hours and he will assist them.

Reminder that at the next council meeting the council will vote on the new City Logo. There is still time to submit an original idea to the city office or to vote on the ones that have been presented. To vote on one you can come to the city office and submit your vote to the Finance Officer or email it if you so choose.

Reminder to the citizens that the City Landfill will open for the year on April 1<sup>st</sup>. Hours are posted at the city office and on the website: [alcestersd.org](http://alcestersd.org).

D Reppe motioned and K Hedden seconded to enter into Executive Session pursuant to SDCL 1-25-2(3). Motion carried. Unanimous. Mayor Driesen declared the council in executive session at 7:02PM.

The council was declared out of Executive Session by Mayor Driesen at 7:51PM. Being no further business K Hatle motioned and J Sundstrom seconded to adjourn the City Council. Motion carried. Unanimous. Mayor Driesen declared the meeting adjourned at 7:51PM

City of Alcester  
Lukas Driesen, Mayor

ATTEST:  
David Hodgson, Finance Officer