

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Monday, December 19, 2022. Mayor Dan Haeder called the meeting to order at 6:00 pm with the following Council members present: Cyndi Peebles, Darla Reppe, Lukas Driesen, and Kyle VandenHull. Also present during the meeting were Patricia Jurrens, Abigail Moore, Vickie Larsen, Gordon Richard, Dave Larsen, Katie VandenHull, Harley Ferguson and Seth Weiland. All stood for the Pledge of Allegiance.

Darla Reppe made a motion to approve the agenda with one spelling correction; Lukas Driesen seconded it. Four voted aye.

Seth Weiland addressed the Council with questions regarding Small Town Economic Development. Two questions were asked of the Council – What are the Community Needs? When was the last Housing Study performed? Mr Weiland introduced himself to the Council and stated he will be introducing himself to the Industrial Board as well. This concluded the Community Development with Seth Weiland.

For Public Input – Vickie Larsen addressed the Council with comments and concerns regarding Housing Development, Lift Stations, Sidewalks, Permitted Houses, Quasi Lobbying Resolutions and City ownership of condemned property. Dave Larsen addressed the Council with a Thank You to the sitting members of the Council and the Mayor for all the work done in the Community as well as a comment of increasing Council pay to attract more people to serve. Darla Reppe addressed the Council with thoughts of changing the alignment of the Council from Wards to Alderman At Large – stating something to consider. Cyndi Peebles addressed the Council stating 1More Bar may need a new ice machine. Mayor Haeder shared a letter received stating Vast is now BluePeak. This concluded Public Input.

For Legal Updates – Mr Nelson was not present. Pat Jurrens stated no update on nuisance property but that Mr Nelson had reviewed all the Resolutions. This concluded Legal Updates.

For Chairperson Updates – Street-great job on snow removal; Cemetery-none; Water-none; Wastewater-none; Library-none; Golf Course/Community Center-Cook situation in kitchen getting better; Park/Pool-none; Finance Office-none; Liquor Store-ice machine. This concluded Chairperson Updates.

Regarding the Community Development Block Grant Funding Paperwork – Kyle VandenHull made a motion to approve Resolution No 2022-09-Fair Housing Resolution, Cyndi Peebles seconded it. Four voted aye.

CITY OF ALCESTER RESOLUTION No #2022-09 FAIR HOUSING RESOLUTION

WHEREAS, it is the City of Alcester's firm belief that discrimination in housing not only threatens the rights and privileges of citizens but also menaces the institutions and foundations of a free and democratic society; and

WHEREAS, the City Council desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States and to encourage and bring about mutual self-respect and understanding among all citizens and groups; and

WHEREAS, under the federal fair housing, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin;

THEREFORE, BE IT RESOLVED the City of Alcester makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing; and

BE IT ALSO RESOLVED, that the Fair Housing and Equal Opportunity logo will be displayed in the City Finance Office and on all official correspondence; and

BE IT ALSO RESOLVED, the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The City shall inform all of its employees of the City's commitment to equal opportunity housing.
2. The City shall direct all employees to forward immediately to the Mayor any reports they receive of housing discrimination.
3. The Mayor shall forward such complaints to the South Dakota Division of Human Rights within 10 days of receipt of said complaint.

Adopted by the City Council this 19th day of December 2022. /s/ Daniel Haeder, Mayor ATTEST: /s/ Patricia R Jurrens, Finance Officer

Cyndi Peebles made a motion to approve Resolution No 2022-10 Equal Employment Opportunity Policy; Kyle VandenHull seconded it. Four voted aye.

CITY OF ALCESTER RESOLUTION NO. 2022-10 EQUAL EMPLOYMENT OPPORTUNITY POLICY

Be it ordained by the City of Alcester, South Dakota, that the City hereby adopts the following Equal Employment Opportunity Policy:

The City Council does hereby declare that it is the fundamental policy of City of Alcester to provide equal opportunity to all of its employees and applicants for employment (skilled, unskilled, and professional) and to assure that there shall be no discrimination against any person on the basis of race, color, religion, creed, national origin, sex, age, physical or mental handicap, marital status or political beliefs unless related to a bona fide occupational requirement. To this end, the City of Alcester will take steps to equalize opportunity for employment at all levels of operation for those classes of people who have

traditionally been denied equal opportunity-minority group members, women and the handicapped; and the City of Alcester recognizes an obligation to make reasonable accommodations to the known physical or mental limitations of an otherwise qualified applicant or employee unless the accommodation imposes an undue hardship.

All applicants for employment with the City of Alcester will be recruited from the available labor market evaluated on each person's individual qualifications and abilities. All employees shall be afforded equal employment opportunity during their term of employment and are guaranteed protection against retaliation for exercising any legal or administrative procedures to secure right to equal employment or testifying on behalf of someone else doing so.

All administrators and supervisors are responsible for and shall be committed to achieving and promoting equal employment opportunity with the City of Alcester.

The City of Alcester is the equal employment opportunity officer and shall be responsible for coordinating the equal employment opportunity program.

Adoption of this document reaffirms the City of Alcester's policy of non-discrimination in employment, including but not limited to the following: recruitment, selection, placement, testing, training, promotion, transfer, discipline, demotion, layoff, and termination.

Adopted by the City Council this 19th day of December 2022. /s/ Daniel Haeder, Mayor ATTEST: /s/ Patricia R Jurrens, Finance Officer

Darla Reppe made a motion to approve and authorize Mayor Haeder to sign Relocation, Displacement and Acquisition Plan; Kyle VandenHull seconded it. Four voted aye. Darla Reppe made a motion to approve and authorize Mayor Haeder to sign Certification Regarding Restriction on Lobbying; Cyndi Peebles seconded it. Four voted aye. Cyndi Peebles made a motion to approve and authorize Mayor Haeder to sign Excessive Force Policy; Kyle VandenHull seconded it. Four voted aye. Kyle VandenHull made a motion to approve the First Reading of Ordinance No 2022-11, An Ordinance of the City of Alcester, SD, Amending the Revised Municipal Ordinances of the City of Alcester by Adding Chapter 1.05, Code of Conduct; Cyndi Peebles seconded it. During motion discussion – Darla Reppe suggested Ordinance changes be emailed to City Employees to inform them of changes. Four voted aye. This concluded the Community Development Block Grant Funding paperwork.

Regarding the Fund Transfers – Lukas Driesen shared concerns of year end fund transfers. The Council discussed and answered questions from the attendees. This concluded Fund Transfers.

Regarding the Supplemental Appropriations Ordinance, Cyndi Peebles made a motion to approve the Second Reading of Ordinance 2022-08, City of Alcester Supplemental Appropriations Ordinance; Kyle VandenHull seconded it. Three voted aye; Lukas Driesen voted no. This concluded the Supplemental Appropriations Ordinance.

For Finance Office updates – Performance Reviews needing completion – Dale Pearson (FY), Pat Jurrens (FY) and Abigail Moore (HY). Kyle VandenHull made a motion to approve the Alcester City Records Destroy List, December 2022 which includes: **General Receipt Books**, Large Receipt Books 2016, 2017; **Utility Receipt Books/Monthly Billings Stubs**, Small Receipt Books 2016, 2017; **2016-2017 Records**, Monthly Billing Payments, Automatic Payment Transmittals, **2016-2017 Records**, Check Registers, Warrants, Vouchers, January – December, Monthly Utility Billing Reports/ Batch Reports; Darla Reppe seconded it. Four voted aye.

Council discussed the 2023 City of Alcester Resolution of Fees. The Council will set at the January 9, 2023 meeting. At 7:27 pm, Darla Reppe made a motion to enter into Executive Session pursuant to SDCL 1-25-2(1) Personnel; Cyndi Peebles seconded it. Four voted aye. Mayor Haeder called the Council out of Executive Session at 8:42 pm.

Darla Reppe made a motion to approve Mayor Haeder to sign checks and approve paying year end warrants; Lukas Driesen seconded it. Four voted aye. Cyndi Peebles made a motion to approve changing the January 16, 2023 Council meeting to January 23, 2023, 6 pm; Darla Reppe seconded it. Four voted aye.

For Reminders & Updates –Christmas Holiday-City Hall Closed, December 23-26, 2022; New Year's Holiday-City Hall Closed-January 2, 2023, City Council Meeting-January 9, 2023, 6 pm; Shovel all walkways & paths to water meters. This concluded Finance Office Updates.

No Executive Session needed.

Darla Reppe made a motion to approve hiring Jenna Smith, Cook, \$12.00 per hour effective immediately; Cyndi Peebles seconded it. Four voted aye.

Cyndi Peebles made a motion to adjourn; Darla Reppe seconded it. Four voted aye. Meeting adjourned at 8:48 pm.

The following are the 2022 Salaries (per hour): Smith, Jenna-\$12.00.

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:
Patricia Jurrens, Finance Officer