

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE CITY OF ALCESTER, SD, PROVIDING FOR REIMBURSEMENT OF BROKEN MAILBOXES CAUSED BY CITY VEHICLES DURING SNOW REMOVAL OPERATIONS

NOW THEREFORE BE IT ORDAINED BY THE CITY OF ALCESTER, SD:

1. That Chapter 6.0304 be added to read as follows:

6.0304 Mailbox Reimbursement. In the event that a City vehicle causes damage to a residential mailbox during the course of snow removal activities, the City shall reimburse the affected property owner the sum of twenty-five dollars (\$25.00) to cover the cost of a replacement mailbox. Reimbursement will not occur if it is deemed that the snow moved with a City vehicle results in the damage. Reimbursement will only occur once a year.

The property owner must report the incident to the City Finance Officer within forty-eight (48) hours of the occurrence.

The report should include the following information:

- a. Date and time of the incident.
- b. Location of the damaged mailbox.
- c. Description of the City vehicle involved (if known).
- d. Any available photographic evidence.

Upon receipt of the report, the City shall initiate an investigation into the incident to determine the veracity of the claim.

The investigation may include interviews with City employees involved, examination of the damaged property, and any other relevant information.

Following the completion of the investigation, the City Finance Officer shall present the findings to the City Council for approval of the reimbursement.

The City Council shall review the evidence and, if satisfied, approve the reimbursement of twenty-five dollars (\$25.00) to the affected property owner.

Dated this 2 day of April, 2024.

CITY OF ALCESTER, SOUTH DAKOTA



Lukas Driesen
Mayor

ATTEST:



David Hodgson, Finance Officer

(SEAL)



First Reading: March 19th, 2024
Second Reading: April 2nd, 2024
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